

Guide for Dropping or Withdrawing From Nonstandard Length Course Sections

The information below pertains to course sections that are not offered in any of the standard University parts of term such as POT 1 (full semester), POT A (first 8 weeks), POT B (second 8 weeks) etc. which have established refund and withdrawal schedules. Such course sections are referred to as **NONSTANDARD**. Nonstandard sections will not have a Part of Term listed in the Class Schedule. Day counts represent calendar days, not just workweek days and are based upon the published start date of the section.

If Dropping means dropping one or more nonstandard courses while remaining enrolled in at least one course during the spring, summer or fall semester.

If Withdrawing means dropping **ALL** courses for the semester after the first day of instruction. If you are only enrolled in 1 course, then dropping that course requires withdrawal. Refund percentages below refer to each nonstandard course section based on the start and withdrawal dates.

Course Duration	If Dropping	Receive 'W' Grade	% Refund Tuition & Fee	If Withdrawing	Receive 'W' Grade	% Refund Tuition
14 Days or 2 weeks	by midnight day 2	N	100%	day 1	N	90%
	days 3 thru 7	N	0%	day 2	N	80%
	days 8 thru 14	Y	0%	day 3	N	70%
				days 4 thru 5	N	60%
				days 6 thru 7	N	50%
				day 8	Y	40%
				days 9 thru 14	Y	0%
28 Days or 4 weeks	by midnight day 4	N	100%	days 1 thru 6	N	80%
	days 5 thru 14	N	0%	days 7 thru 14	N	60%
	days 15 thru 28	Y	0%	days 15 thru 20	Y	40%
				days 21 thru 28	Y	0%
5 or 6 weeks	week 1(days 1 thru 6)	N	100%	week 1(days 1 thru 6)	N	90%
	during weeks 2 to 3	N	0%	week 2(days 7 thru 13)	N	70%
	during week 4 & after	Y	0%	week 3(days 14 thru 20)	N	50%
				week 4(days 21 thru 27)	Y	40%
				during week 5 & after	Y	0%
7 or 8 Weeks	week 1(days 1 thru 6)	N	100%	week 1(days 1 thru 6)	N	90%
	during weeks 2 to 4	N	0%	week 2(days 7 thru 13)	N	80%
	during week 5 & after	Y	0%	week 3(days 14 thru 20)	N	70%
				week 4(days 21 thru 27)	N	50%
				during week 5	Y	40%
				during week 6 & after	Y	0%
9 or 10 Weeks	during week 1	N	100%	during week 1	N	90%
	during weeks 2 to 5	N	0%	during week 2	N	80%
	during week 6 & after	Y	0%	during week 3	N	70%
				during week 4	N	60%
				during week 5	N	50%
				during week 6	Y	40%
				during week 7 & after	Y	0%

11 Weeks	during weeks 1 to 2	N	100%	during weeks 1 or 2	N	90%
	during weeks 3 to 6	N	0%	during week 3	N	80%
	during week 7 & after	Y	0%	during week 4	N	70%
				during week 5	N	60%
				during week 6	N	50%
				during week 7	Y	40%
				during week 8 & after	Y	0%
12 Weeks	during weeks 1 to 2	N	100%	during weeks 1 or 2	N	90%
	during weeks 3 to 6	N	0%	during week 3	N	80%
	during week 7 & after	Y	0%	during week 4	N	70%
				during week 5	N	60%
				during week 6	N	50%
				during weeks 7 or 8	Y	40%
				during week 9 & after	Y	0%
13 Weeks	during weeks 1 to 2	N	100%	during weeks 1 or 2	N	90%
	during weeks 3 to 7	N	0%	during week 3	N	80%
	during week 8 & after	Y	0%	during weeks 4 or 5	N	70%
				during week 6	N	60%
				during week 7	N	50%
				during week 8	Y	40%
				during week 9 & after	Y	0%
14 Weeks	during weeks 1 to 2	N	100%	during weeks 1 or 2	N	90%
	during weeks 3 to 7	N	0%	during week 3	N	80%
	during week 8 & after	Y	0%	during weeks 4 or 5	N	70%
				during week 6	N	60%
				during week 7	N	50%
				during weeks 8 or 9	Y	40%
				during week 10 & after	Y	0%
15 or 16 Weeks	during weeks 1 to 2	N	100%	during weeks 1 or 2	N	90%
	during weeks 3 to 8	N	0%	during week 3	N	80%
	during week 9 & after	Y	0%	during weeks 4 or 5	N	70%
				during weeks 6 or 7	N	60%
				during week 8	N	50%
				during weeks 9 or 10	Y	40%
				during week 11 & after	Y	0%
17 or 18 Weeks	during weeks 1 to 2	N	100%	during weeks 1 or 2	N	90%
	during weeks 3 to 9	N	0%	during weeks 3 or 4	N	80%
	during week 10 & after	Y	0%	during weeks 5 or 6	N	70%
				during weeks 7	N	60%
				during weeks 8 or 9	N	50%
				during weeks 10 or 11	Y	40%
				during week 12 & after	Y	0%