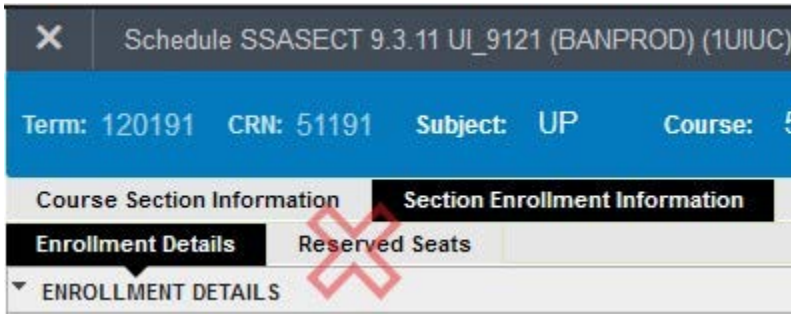


When trying to adjust your enrollment in SSASECT, make sure that when you navigate to **Section Enrollment Information Tab** it defaults to the **Enrollment Details Tab**, not Reserved Seats.



If it defaults to Reserved Seats. Do NOT touch the Reserved Maximum. Leave it there and immediately click on Enrollment Details Tab. Leaving the number there does not result in having Reserved Seats. This number was always there in Banner 8 as well.

The screenshot shows the 'Reserved Seats' tab with a table of reservation details. A red circle highlights the 'Reserved Maximum' value of 20. A callout box contains the following text:

Leave this number here and click over to the Enrollment Details Tab to adjust your enrollment. This is the same behavior as Banner 8. It was not noticeable since it did not default to the Reserved Seats Tab.

Level	Campus	College	Degree	Program	Field of Study Type	Field of Study Code	Department	Curricula	Class	Attribute	Cohort	Admission Term														
<table border="1"> <thead> <tr> <th>Overflow</th> <th>Reserved Maximum *</th> <th>Reserved Actual</th> <th>Reserved Remaining</th> <th>Waitlist Maximum *</th> <th>Waitlist Actual</th> <th>Waitlist Remaining</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>20</td> <td>0</td> <td>20</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>													Overflow	Reserved Maximum *	Reserved Actual	Reserved Remaining	Waitlist Maximum *	Waitlist Actual	Waitlist Remaining	<input type="checkbox"/>	20	0	20	0	0	0
Overflow	Reserved Maximum *	Reserved Actual	Reserved Remaining	Waitlist Maximum *	Waitlist Actual	Waitlist Remaining																				
<input type="checkbox"/>	20	0	20	0	0	0																				

RESERVED SEAT TOTALS		Maximum	Actual	Remaining
Total Reserved		20	0	20
Total Waitlist		0	0	0

If you accidentally try to change enrollment on the Reserved Seats Tab, you will receive a warning or error message as shown below. Go to Tools, then Clear Data, then immediately click on Enrollment Details Tab to adjust your enrollment per usual.

The screenshot shows a software interface for managing course sections. The top navigation bar includes 'ADD', 'RETRIEVE', 'RELATED', and 'TOOLS'. The main content area is titled 'Schedule SSASECT 9.3.11 UI_9121 (BANPROD) (1UIUC)' and displays course information: Term: 120191, CRN: 51191, Subject: UP, Course: 521, Title: International Planning Seminar. The 'Reserved Seats' tab is active, showing a table with columns: Level, Campus, College, Degree, Program, Field of Study Type, Field of Study Code, Department, and Curriculum. Below this is a table with columns: Overflow, Reserved Maximum *, Reserved Actual, Reserved Remaining, Waitlist Maximum *, Waitlist Actual, and Waitlist Remaining. The 'Reserved Maximum' field is highlighted with a red circle and contains the value '20'. A red arrow points from this field to three warning/error messages on the right side of the screen. The messages are: 1. *ERROR* Reserved seats rules must be saved or cleared. 2. Warning Alert *WARNING* You will be changing the original maximum number of seats available for this section. Do you still want to save? 3. *ERROR* Reserved seats rule must be defined using rule data elements. The bottom of the screen shows a 'RESERVED SEAT TOTALS' section with a 'Delete Reserved Data' button and a table with columns: Maximum, Actual, and Remaining. The table shows: Total Reserved (Maximum: 2030, Actual: 0, Remaining: 2030) and Total Waitlist (Maximum: 0, Actual: 0, Remaining: 0). The bottom status bar shows 'Activity Date 10/17/2018 09:12:09 AM Activity User SNOOK' and a 'SAVE' button.

If you try to make any changes to the Reserved Maximum it will become difficult to navigate away from the Reserved Seats Tab. Even if you put the same number back in. There are multiple warning/error messages that may appear. There are 3 examples displayed here. To get out of this tab, you must go to Tools, then choose Clear Data, then immediately click over to the Enrollment Details Tab without clicking into any field on the Reserved Seats Tab. If you received the Warning Alert, you must first say NO that you do not want to save, then go to Tools, then choose Clear Data, then click over to the Enrollment Details Tab.

Term: 120191 CRN: 51191 Subject: UP Course: 521 Title: International Planning Seminar

Course Section Information **Section Enrollment Information** Meeting Times and Instructor Section Preferences

Enrollment Details **Reserved Seats**

RESERVED SEATS DETAILS

Level	Campus	College	Degree	Program	Field of Study Type	Field of Study Code	Department	Curricula	Class
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1 of 1 Per Page

Overflow	Reserved Maximum *	Reserved Actual	Reserved Remaining	Waitlist Maximum *	Waitlist
<input type="checkbox"/>	20	0	30	0	0

1 of 1 Per Page

RESERVED SEAT TOTALS

Delete Reserved Data

	Maximum	Actual
Total Reserved	2040	0
Total Waitlist	0	0

Search

ACTIONS

- Refresh F5
- Export Shift+F1
- Print Ctrl+P
- Clear Record Shift+F4
- Clear Data** Shift+F5

- Item Properties
- Display ID Image

Exit Quickflow

About Banner

OPTIONS

Course Section Information