

2007-2008 OAR Operations Calendar

	Unit	Term	DATE	TIME	Event	I-Unit	R-Unit
1	DARwin	FL-07	Thursday, August 02, 2007	8:30 AM	Degree List shortage jobs for ACES, ALS, AVI, CBA, COMM, EDU, LAS	AITS	COLL
2	OFMS	FL-08	Friday, August 03, 2007		FMS emails departments of Assessment Deadlines affecting student schedules	CSCH	CSCH
3	SAR	SU-07	Friday, August 03, 2007	8:00 AM	View account information on line S2	OSAC	
4	EOT	SU-07	Friday, August 03, 2007		Run SHRROLL in audit mode, report errors only (S2)	OARREC	
5	HSG	FL-07	Saturday, August 04, 2007		Resident Advisors begin arriving on campus	HSG	
6	HSG	SU-07	Sunday, August 05, 2007		Resident hall contracts end S2	HSG	
7	HSG	FL-07	Monday, August 06, 2007		Resident Advisors begin training	HSG	
8	SOT	FL-07	Monday, August 06, 2007		Begin data clean-up for 10-day and Clearing House	OARREG	
9	DARwin	FL-07	Monday, August 06, 2007	8:30 AM	Seniors batch job for CBA	AITS	COLL
10	SOT	SU-07	Monday, August 06, 2007		Clearinghouse Report (Audit) (S2)	OARREG	
11	EOT	SU-07	Tuesday, August 07, 2007		Run SHRROLL in audit mode, report errors only (S2)	OARREC	
12	ID	FL-07	Wednesday, August 08, 2007	5:00 PM	Fall student ID valid	ID	STDS
13	SOT	SU-07	Thursday, August 09, 2007		Remove E-Term Records (S2)	OARREG	
14	SOT	SU-07	Thursday, August 09, 2007		Time Status Calculation (Update) (S2)	OARREG	
15	SOT	SU-07	Thursday, August 09, 2007		Populate Expected Graduation Date & Term (S2)	OARREG	
16	SOT	SU-07	Thursday, August 09, 2007		Clearinghouse Extract (Update) (S2)	OARREG	
17	OFMS	FL-08	Friday, August 10, 2007		Class Schedule - Department final course changes due before student assessments at 5:00 p.m.	CSCH	CSCH
18	EOT	SU-07	Friday, August 10, 2007		Prepare NR file (afternoon) (S2)	OARREC	
19	EOT	SU-07	Friday, August 10, 2007		Run final grade roll (SHRROLL) – update mode, report errors only (S2)	OARREC	
20	EOT	SU-07	Friday, August 10, 2007		Run GPA calculation after the final grade roll is finished (S2)	OARREC	
21	EOT	SU-07	Friday, August 10, 2007		Run SHRSTD academic standing in audit mode and view output on Reports (S2)	OARREC	
22	EOT	SU-07	Friday, August 10, 2007		Run grade mailer process (SHRGRDE) (S2)	OARREC	
23	EOT	SU-07	Friday, August 10, 2007		Run SHRSTD academic standing in update mode and view output on Reports (S2)	OARREC	
24	EOT	SU-07	Friday, August 10, 2007		Run Final Graded Roster for Colleges & Departments to have documentation for all grades that were entered (SFRSLST) (SR1RSTG01S) (S2)	OARREC	
25	EOT	SU-07	Friday, August 10, 2007		Run the Deferred, Incomplete, Administrative Grades Report (SH1DINR01B) (S2)	OARREC	
26	EOT	SU-07	Friday, August 10, 2007		Run Grade interface - to apply NR grades to SFRSTCR records (afternoon) (S2)	OARREC	
27	EOT	SU-07	Friday, August 10, 2007		Run SHRROLL in audit mode, report errors only (morning)	OARREC	
28	EOT	SU-07	Friday, August 10, 2007	12:00 PM	Final deadline for submitting all grades via Web Self-Service at 12:00 NOON	OARREC	
29	EOT	SU-07	Friday, August 10, 2007	12:01 PM	Shut off web entry of grades after deadline at 12:01 PM	OARREC	
30	SOT	FL-07	Saturday, August 11, 2007		Begin Batch Fee Assessment (SFRFASC) (Full)	OARREG	
31	EOT	SU-07	Saturday, August 11, 2007		Turn on 'display final grade' on SOATERM to display grades on the web (S2)	OARREC	
32	EOT	SU-07	Saturday, August 11, 2007		Students can view final grades from the Web (S2)	OARREC	
33	DEG	SU-07	Sunday, August 12, 2007		First PDL batch degree load - Audit Mode (S2)	OARSAGGS	AITS
34	SOT	FL-07	Monday, August 13, 2007		Update SOATERM to allow online assessment	OARREG	
35	ADM	FL-08	Monday, August 13, 2007	5:00 PM	Update letters & reports for the new processing year (Profiles - High school characteristics year)	ADM	
36	ADM	FL-08	Monday, August 13, 2007	5:00 PM	Update decision rules in Banner for SP08 & FA08	ADM	
37	ADM	FL-08	Monday, August 13, 2007	5:00 PM	AppWorx chains (PGPA calculation, decision assignment, letters, profiles) must be updated for new processing terms	ADM	
38	ADM	FL-08	Monday, August 13, 2007	5:00 PM	High school characteristics need to be rolled over to 2008.	ADM	
39	EOT	SU-07	Monday, August 13, 2007		Resume processing grades for GIS and Net Math (S2)	OARREC	
40	EOT	SU-07	Monday, August 13, 2007		Begin academic standing reviews by colleges. Initial review, make changes to end of term academic standing assignment, enter AS overrides, follow-up reviews, etc. (S2)	OARREC	
41	DEG	SU-07	Monday, August 13, 2007		First PDL batch degree update to Banner (S2)	OARSAGGS	DEPT
42	EOT	SU-07	Monday, August 13, 2007		Run Grade Change Report (SH1GDCH01B)	OARREC	
43	EOT	SU-07	Monday, August 13, 2007		Run the Student Type Update process in audit mode (SHRTYPE)	OARREC	
44	EOT	SU-07	Tuesday, August 14, 2007		Scan Audit Report for errors (SHRTYPE)	OARREC	

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45	SOT	FL-07	Wednesday, August 15, 2007		Begin Batch Fee Assessment (SFRFASC) (Collector)	OARREG	
46	TOS	SU-07	Thursday, August 16, 2007	5:00 PM	Create transcripts on hold for grades (S2)	OARREG	
47	EOT	SU-07	Thursday, August 16, 2007		Run the Student Type Update process in update mode to automatically update the student type on the general student record (SHRTYPE)	OARREC	
48	HSG	FL-07	Friday, August 17, 2007		Begin daily HSG address feed	HSG	
49	HSG	FL-07	Saturday, August 18, 2007	9:00 AM	Residence Halls open	HSG	
50	SOT	FL-07	Monday, August 20, 2007		Remove E-Term Records	OARREG	
51	SOT	FL-07	Monday, August 20, 2007		Time Status Calculation (Update)	OARREG	
52	SOT	FL-07	Monday, August 20, 2007		Populate Expected Graduation Date & Term	OARREG	
53	SOT	FL-07	Monday, August 20, 2007		Clearinghouse Report (Audit)	OARREG	
54	SOT	FL-07	Monday, August 20, 2007		Begin running Class Roster process to generate alphabetized rosters - All Parts of Term	OARREG	
55	AC	FL-07	Monday, August 20, 2007	7:00 AM	Begin instruction on campus - LAW	LAW	
56	SNPSHT	FL-07	Tuesday, August 21, 2007		Day before first day of class	DS	
57	REG	FL-07	Tuesday, August 21, 2007	5:00 PM	Deadline for 100% Refund	STDS	
58	SAR	SU-07	Tuesday, August 21, 2007	4:00 PM	SAR/GAR due date S2	SAR	STDS
59	AC	FL-07	Wednesday, August 22, 2007	7:00 AM	Begin instruction on campus - First day of classes		
60	ADM	FL-07	Wednesday, August 22, 2007		Send Hold letter to designated freshman accepts with missing final transcripts.	ADM	
61	ADM	FL-07	Wednesday, August 22, 2007		Send Rescind Offer letter to designated freshman accepts with missing final transcripts.	ADM	
62	ADM	FL-07	Wednesday, August 22, 2007		Send Hold letter to transfer accepts with missing final transcripts.	ADM	
63	OFMS	FL-08	Wednesday, August 22, 2007		First Day of Instruction	CSCH	FYI
64	AC	FL-07	Monday, August 27, 2007	7:00 AM	Begin second week of classes		
65	OFMS	SP-08	Monday, August 27, 2007		FMS notifies web services to extract for preview	CSCH	SYSC
66	TOS	SU-07	Monday, August 27, 2007	5:00 PM	Create transcripts on hold for AUGUST degrees (S2)	OARREG	
67	SOT	SP-08	Tuesday, August 28, 2007		Review and update SOATERM(Term Control Form) for beginning of term	OARREG	
68	SOT	SP-08	Tuesday, August 28, 2007		Review and update STVPTRM(Part of Term Code Validation Form) for beginning of term	OARREG	
69	SOT	FL-07	Thursday, August 30, 2007		Remove E-Term Records	OARREG	
70	SOT	FL-07	Thursday, August 30, 2007		Time Status Calculation (Update)	OARREG	
71	SOT	FL-07	Thursday, August 30, 2007		Populate Expected Graduation Date & Term	OARREG	
72	SOT	FL-07	Thursday, August 30, 2007		Clearinghouse Report (Audit)	OARREG	
73	OFMS	FL-08	Thursday, August 30, 2007		OAR & FMS setup term controls	CSCH	
74	SAR	SU-07	Thursday, August 30, 2007	5:00 PM	Deadline for end of month processing S2	OSAC	
75	OFMS	SU-08	Thursday, August 30, 2007		OAR & FMS setup term controls	CSCH	
76	SOT	FL-07	Friday, August 31, 2007		Cohort Load Process	OARDM	
77	REG	FL-07	Friday, August 31, 2007	11:00 PM	Deadline for GRAD sts to add a first-half-session course	STDS	GRAD
78	AC	FL-07	Friday, August 31, 2007	11:00 PM	Deadline for UG sts to add a first-half-session course	STDS	COLL
79	ADM	FL-08	Friday, August 31, 2007		Web applications go online for fall freshmen and spring transfers.	ADM	
80	ADM	SP-08	Friday, August 31, 2007	8:00 AM	Distribute SP08 Open/Closed list	ADM	
81	ID	SU-07	Friday, August 31, 2007	5:00 PM	Summer student ID no longer valid (S2)	ID	STDS
82	OFMS	SU-08	Friday, August 31, 2007		Class Schedule - FMS updates classroom allocation list	CSCH	CSCH
83	OFMS	FL-08	Saturday, September 01, 2007		Create Astra of 10th day information new scenario file	SYSC	SYSC
84	AC	FL-07	Monday, September 03, 2007	7:00 AM	Labor Day (all-campus holiday)		
85	AC	FL-07	Monday, September 03, 2007	7:00 AM	Begin third week of classes		
86	SAR	FL-07	Tuesday, September 04, 2007	8:00 AM	View account information on line	OSAC	
87	ADM	SP-08	Tuesday, September 04, 2007	8:00 AM	Web summaries begin production	ADM	
88	ADM	SP-08	Tuesday, September 04, 2007	8:00 AM	SP08 & FA08 freshman application processing begins	ADM	
89	SNPSHT	FL-07	Wednesday, September 05, 2007		Last day to add classes/10th day of class (census)	DS	
90	SOT	FL-07	Wednesday, September 05, 2007		Clearinghouse Extract (Update)	OARREG	
91	REG	FL-07	Wednesday, September 05, 2007	11:00 PM	Deadline for GRAD sts to add a semester course via web self-service	STDS	GRAD
92	AC	FL-07	Wednesday, September 05, 2007	11:00 PM	Deadline for UG sts to add a semester course	STDS	

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93	AC	FL-07	Wednesday, September 05, 2007	4:00 PM	Deadline for tuition & fees refund if reducing range	STDS	
94	OFMS	SP-08	Wednesday, September 05, 2007		Request Class Schedule extract for proof copy & provide run-time schedule (begin running tues-sat)	SYSC	SYSC
95	SOT	FL-07	Thursday, September 06, 2007		Remove E-Term Records	OARREG	
96	SOT	FL-07	Thursday, September 06, 2007		Time Status Calculation (Update)	OARREG	
97	SOT	FL-07	Thursday, September 06, 2007		Populate Expected Graduation Date & Term	OARREG	
98	SOT	FL-07	Thursday, September 06, 2007		Update SOATERM to allow online time status calculation	OARREG	
99	SOT	FL-07	Thursday, September 06, 2007		Waitlist Enrollment Purge (SFPWAIT)	OARREG	
100	DEG	FL-07	Thursday, September 06, 2007		Web Entry Ends December PDL - Web for Students	AITS	STUDENT
101	ADM	FL-07	Thursday, September 06, 2007		Last Day to admit student for FA07 unless special college permission.	ADM	
102	OFMS	FL-08	Thursday, September 06, 2007		Course Catalog copy online for review	CSCH	
103	OFMS	SP-08	Thursday, September 06, 2007		Catalog Copy online for review	CSCH	
104	OFMS	SP-08	Thursday, September 06, 2007		Extract Class Schedule Proof Copy	SYSC	CSCH
105	REG	FL-07	Friday, September 07, 2007	5:00 PM	Deadline for 90% Refund	STDS	
106	REG	FL-07	Friday, September 07, 2007	5:02 PM	Deadline for GRAD sts to add name to October graduation list	STDS	GRAD
107	AC	FL-07	Friday, September 07, 2007	5:00 PM	Deadline for LAW students to add a semester course	STDS	LAW
108	OFMS	SP-08	Friday, September 07, 2007		Class Schedule proof copy to Departments	CSCH	
109	OFMS	SP-08	Friday, September 07, 2007		Catalog - extract posted to web preview site	CSCH	SYSC
110	AC	FL-07	Monday, September 10, 2007	7:00 AM	Begin fourth week of classes		
111	DEG	FL-07	Monday, September 10, 2007		First Pending Degree List to graduate departments	OARSAGGS	DEPT
112	ADM	SP-08	Monday, September 10, 2007	8:00 AM	Begin SP08 NOA letter production	ADM	
113	OFMS	FL-08	Tuesday, September 11, 2007		FMS checks list of Pending sections for purpose of releasing rooms	CSCH	CSCH
114	SOT	SP-08	Tuesday, September 11, 2007		Begin building Rules for Priority Registration	OARREG	
115	REG	FL-07	Friday, September 14, 2007	5:00 PM	Deadline for 80% Refund	STDS	
116	REG	FL-07	Friday, September 14, 2007	5:00 PM	Deadline for GRAD sts to take final exam for doctoral deg in October	STDS	GRAD
117	AC	FL-07	Friday, September 14, 2007	4:45 PM	CR/NC option deadline for UG sts. in a first-half-session course	STDS	COLL
118	AC	FL-07	Friday, September 14, 2007	11:00 PM	Deadline for UG sts to drop a first-half-session course w/o acad. penalty	STDS	COLL
119	OFMS	SP-08	Friday, September 14, 2007		Class Schedule - FMS sends notice to enter registration restrictions	CSCH	CSCH
120	AC	FL-07	Monday, September 17, 2007	7:00 AM	Begin fifth week of classes		
121	DEG	FL-07	Monday, September 17, 2007		Final Pending Degree List to graduate departments	OARSAGGS	DEPT
122	OFMS	FL-08	Monday, September 17, 2007		FMS updates classroom allocation list	CSCH	CSCH
123	REG	FL-07	Friday, September 21, 2007	5:00 PM	Deadline for GRAD sts to deposit October master's degree theses	STDS	GRAD
124	OFMS	FL-08	Friday, September 21, 2007		Catalog revisions due to VCAA for inclusion in Banner	CSCH	
125	OFMS	SP-08	Friday, September 21, 2007		FMS updates classroom allocation list	CSCH	CSCH
126	OFMS	SU-08	Friday, September 21, 2007		FMS updates classroom allocation list	CSCH	CSCH
127	SAR	FL-07	Monday, September 24, 2007	9:00 AM	Begin KCPA refunds	OSAC	STDS
128	EOT	FL-07	Monday, September 24, 2007		Begin running Registration clean-up reports in preparation for grade collection	OARREC	
129	AC	FL-07	Monday, September 24, 2007	7:00 AM	Begin sixth week of classes		
130	OFMS	SU-08	Monday, September 24, 2007		Request Class Schedule Term Roll in AUDIT - BNR_SCS1_TERMROLL_AUD_CHN	SYSC	SYSC
131	SAR	FL-07	Tuesday, September 25, 2007	4:00 PM	SAR/GAR due date	SAR	STDS
132	OFMS	SU-08	Tuesday, September 25, 2007		Review output of Term Roll Audit	SYSC	SYSC
133	OFMS	SP-08	Wednesday, September 26, 2007		Notify Web Services for published version of Class Schedule & Catalog	SYSC	SYSC
134	OFMS	SU-08	Wednesday, September 26, 2007		Request Class Schedule Term Roll in AUDIT - 2nd Run - BNR_SCS1_TERMROLL_AUD_CHN	SYSC	SYSC
135	EOT	FL-07	Thursday, September 27, 2007		Send email to faculty about mid-term grades for freshmen	OARREC	
136	EOT	FL-07	Thursday, September 27, 2007		Web Grade Entry for instructors through the Self-Service is Enabled for Mid-Term grades	OARREC	
137	SOT	SP-08	Thursday, September 27, 2007		Review and update all term tables and forms (See SOT calendar and checklist)	OARREG	
138	SOT	SP-08	Thursday, September 27, 2007		Establish Web processing and Web display controls on the Term Control Form (SOATERM) for the term.	OARREG	

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139	SOT	SP-08	Thursday, September 27, 2007		Establish Web-related enrollment and course status codes on the Course Registration Status Code Validation Form (STVRSTS)	OARREG	
140	SOT	SP-08	Thursday, September 27, 2007		Establish term-specific date ranges for course statuses on the Course Registration Status Form (SFARSTS) or the Schedule Processing Rules Form (SOARUL).	OARREG	
141	SOT	SP-08	Thursday, September 27, 2007		Establish the appropriate display settings for midterm and final grades.	OARREG	
142	SOT	SP-08	Thursday, September 27, 2007		Determine which students were re-admitted from dropped status for prior term	OARREG	
143	SOT	SP-08	Thursday, September 27, 2007		Update Academic Standing for students who were re-admitted after dropped status for prior term	OARREG	
144	SOT	SP-08	Thursday, September 27, 2007		Define and verify the setup of the Period Control Validation table for the Pending Degree List.	OARSAGGS	
145	OFMS	SU-08	Thursday, September 27, 2007		Review output of Term Roll Audit - 2nd Run	SYSC	SYSC
146	SAR	FL-07	Friday, September 28, 2007	5:00 PM	Deadline for end of month processing	OSAC	
147	SAR	FL-07	Friday, September 28, 2007	4:00 PM	Deadline for KCPA refunds	OSAC	STDS
148	REG	FL-07	Friday, September 28, 2007	5:00 PM	Deadline for 70% Refund	STDS	
149	REG	FL-07	Friday, September 28, 2007	5:00 PM	Deadline for GRAD sts to deposit October doctoral degree theses	STDS	GRAD
150	REG	FL-07	Friday, September 28, 2007	5:00 PM	Deadline for GRAD sts to add a semester course through OAR with department approval	STDS	GRAD
151	REG	FL-07	Friday, September 28, 2007	11:00 PM	Deadline for GRAD sts to take CR/NC option in a first-half-session course	STDS	GRAD
152	REG	FL-07	Friday, September 28, 2007	11:00 PM	Deadline for GRAD sts to drop a first-half-session course	STDS	GRAD
153	DEG	FL-07	Friday, September 28, 2007		Final Pending Degree List due from graduate departments	OARSAGGS	DEPT
154	OFMS	SP-08	Friday, September 28, 2007		Class Schedule - Proof Copy final changes from departments due at 5:00 p.m.	CSCH	CSCH
155	SNPSHT	SU-07	Friday, September 28, 2007		Final grade (first Friday 42 days after Academic Standing Processing) (S2)	DS	
156	OFMS	SP-08	Saturday, September 29, 2007		Second Import of a term of sections from Banner into Astra (accept room assignments from Banner); S:\FMS\Courses & Timetable\System Coordination\Astra\Term Imports	SYSC	SYSC
157	SAR	FL-07	Monday, October 01, 2007	9:00 AM	Begin SORF and CP refunds	OSAC	STDS
158	AC	FL-07	Monday, October 01, 2007	7:00 AM	Begin seventh week of classes		
159	OFMS	SU-08	Monday, October 01, 2007		Request Class Schedule Term Roll in UPDATE - BNR_SCSD1_TERMROLL_UPD_CHN	SYSC	SYSC
160	OFMS	SP-08	Tuesday, October 02, 2007		Request Catalog extract for official version	SYSC	SYSC
161	SAR	FL-07	Wednesday, October 03, 2007	8:00 AM	View account information on line	OSAC	
162	OFMS	SP-08	Wednesday, October 03, 2007		Course Catalog & Class Schedule posted to web	CSCH	
163	OFMS	SP-08	Thursday, October 04, 2007		Run Non-traditional courses report (after 4pm, 1st 8 weeks, 2nd 8 weeks) & post to FMS website	SYSC	SYSC
164	SAR	FL-07	Friday, October 05, 2007	4:00 PM	Deadline for SORF and CP refunds	OSAC	STDS
165	DEG	FL-07	Friday, October 05, 2007		First Pending Degree List due from graduate departments	DEPT	OAR
166	SAR	FL-07	Monday, October 08, 2007	9:00 AM	Begin SEAL refunds	OSAC	STDS
167	EOT	FL-07	Monday, October 08, 2007		Check Faculty Web - Final Grades - for Part of Term A to enable faculty to enter grades for First Half Part of Term courses	OARREC	
168	AC	FL-07	Monday, October 08, 2007	7:00 AM	Begin eighth week of classes		
169	OFMS	SP-08	Monday, October 08, 2007		Credit Equals Zero Billing Not Equal to 0.01 - begin running report	RGST	RGST
170	OFMS	SP-08	Monday, October 08, 2007		Cross-Listed Mismatch - begin running report	RGST	RGST
171	OFMS	SP-08	Monday, October 08, 2007		Request AppWorx chain SC1_SAS_COURSE_LEVEL_ERROR_CHN for dates below	SYSC	SYSC
172	OFMS	SP-08	Monday, October 08, 2007		Request AppWorx chain SC1_SAS_CRSE_COLLDEPT_ERR_CHN for dates below	SYSC	SYSC
173	OFMS	SP-08	Monday, October 08, 2007		Request AppWorx chain SC1_SAS_VERIF_XLSTD_COURSE_CHN for dates below	SYSC	SYSC
174	OFMS	SP-08	Monday, October 08, 2007		SCAT_Courses_With_CoRequisites_Entered report	RGST	RGST
175	OFMS	SP-08	Monday, October 08, 2007		SCAT_Credit_Hours - begin running report	RGST	RGST
176	OFMS	SP-08	Monday, October 08, 2007		SCAT_Verification_of_Cross-Listed_Course_Setup_Error - begin running report	RGST	RGST
177	OFMS	SP-08	Monday, October 08, 2007		SCLS_Linked_Sections - begin running report	RGST	RGST
178	OFMS	SP-08	Monday, October 08, 2007		Sections with Zero as Max Enrollment - begin running report	RGST	RGST
179	OFMS	SP-08	Monday, October 08, 2007		Special Student Population Email (CHP, Discovery, James Scholar, Unit One)	RGST	RGST

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180	EOT	FL-07	Tuesday, October 09, 2007	12:00 PM	Final deadline for submitting Mid-Term grades for freshmen (12 NOON)	OARREC	
181	SOT	SP-08	Tuesday, October 09, 2007		Deadline for attributes that are entered for Priority Registration	OARREG	
182	SOT	SP-08	Tuesday, October 09, 2007		Set attributes for Priority Registration	OARREG	
183	SOT	SP-08	Tuesday, October 09, 2007		Set Holds that prohibit Registration	OARREG	
184	OFMS	SP-08	Tuesday, October 09, 2007		Begin CAPP Checkbox report	RGST	RGST
185	OFMS	SP-08	Tuesday, October 09, 2007		Class Restrictions for FR SO JR SR 7 8 report- begin running	RGST	RGST
186	OFMS	SP-08	Tuesday, October 09, 2007		Course Level Error report - begin run	RGST	RGST
187	OFMS	SP-08	Tuesday, October 09, 2007		Gradable Sections With Hours Equal to Zero - begin running report	RGST	RGST
188	OFMS	SP-08	Tuesday, October 09, 2007		Grade Mode Set at Section Level report (to remove grade modes that are equal to default grade mode at course level) begin running report	RGST	RGST
189	OFMS	SP-08	Tuesday, October 09, 2007		Non-graded Sections with Hours > 0 - begin running report	RGST	RGST
190	OFMS	SP-08	Tuesday, October 09, 2007		Verification of Cross-Listed Course Data - begin running report	RGST	RGST
191	EOT	FL-07	Wednesday, October 10, 2007		Mid-Term View Direct reports available for college/department staff and advisors	OARREC	
192	EOT	FL-07	Wednesday, October 10, 2007		Term controls are set to display mid-term grades to students via Self-Service	OARREC	
193	EOT	FL-07	Wednesday, October 10, 2007		Students can view mid-term grades from the Web	OARREC	
194	SOT	SP-08	Wednesday, October 10, 2007		Batch load scholar time tickets	OARREG	
195	OFMS	SP-08	Wednesday, October 10, 2007		Repeatable with Additional Schedule Types - begin running report	RGST	RGST
196	OFMS	SP-08	Wednesday, October 10, 2007		Reserved Seat Restrictions - begin running report	RGST	RGST
197	OFMS	SP-08	Wednesday, October 10, 2007		SCLS_Packaged_Sections - begin running report	RGST	RGST
198	OFMS	SP-08	Wednesday, October 10, 2007		SCLS_Section_Fees - begin running report	RGST	RGST
199	OFMS	SP-08	Wednesday, October 10, 2007		Search Section Text for "Prerequisite", "Fee", or "\$" - begin running report	RGST	RGST
200	OFMS	SP-08	Wednesday, October 10, 2007		Section Credit Billing Hour Mismatch - begin running report	RGST	RGST
201	SOT	SP-08	Thursday, October 11, 2007		Assign priority registration appointments (Time Ticketing)	OARREG	
202	OFMS	SP-08	Thursday, October 11, 2007		Course Level Hours vs Section Level Hours report - begin run	RGST	RGST
203	OFMS	SP-08	Thursday, October 11, 2007		Courses Mapped to College/Department Error - report run	RGST	RGST
204	OFMS	SP-08	Thursday, October 11, 2007		Section ID is Zero - begin running report	RGST	RGST
205	OFMS	SP-08	Thursday, October 11, 2007		Time Pattern Out of Normal Bounds - begin running report	RGST	RGST
206	SAR	FL-07	Friday, October 12, 2007	4:00 PM	Deadline for SEAL refunds	OSAC	STDS
207	SNPSHT	FL-07	Friday, October 12, 2007		Last day to drop classes	DS	
208	SOT	FL-07	Friday, October 12, 2007		Remove E-Term Records	OARREG	
209	SOT	FL-07	Friday, October 12, 2007		Time Status Calculation (Update)	OARREG	
210	SOT	FL-07	Friday, October 12, 2007		Populate Expected Graduation Date & Term	OARREG	
211	SOT	FL-07	Friday, October 12, 2007		Clearinghouse Report (Audit)	OARREG	
212	REG	FL-07	Friday, October 12, 2007	5:00 PM	Deadline for 60% Refund	STDS	
213	AC	FL-07	Friday, October 12, 2007	4:45 PM	CR/NC option deadline for UG sts. in a semester course	STDS	COLL
214	AC	FL-07	Friday, October 12, 2007	5:00 PM	Deadline for LAW students to drop a semester course	STDS	LAW
215	AC	FL-07	Friday, October 12, 2007	5:00 PM	Deadline for UG sts to drop a semester course w/o acad. penalty (Late drop date)	STDS	COLL
216	AC	FL-07	Friday, October 12, 2007	5:00 PM	Deadline for UG sts to remove an "I" grade to prevent " F" by rule	STDS	COLL
217	AC	FL-07	Friday, October 12, 2007	11:00 PM	Deadline for UG sts to withdraw without a grade of "W"	STDS	COLL
218	SOT	SP-08	Friday, October 12, 2007		Show students their priority registration appointment time on Web for Student	OARREG	
219	SAR	FL-07	Monday, October 15, 2007	9:00 AM	Begin Legacy Fee refunds	OSAC	STDS
220	AC	FL-07	Monday, October 15, 2007	7:00 AM	Begin ninth week of classes		
221	AC	FL-07	Monday, October 15, 2007	7:00 AM	Begin second-half-session course - MID-TERM		
222	OFMS	FL-08	Monday, October 15, 2007		Request Class Schedule Term Roll in AUDIT - BNR_SCS1_TERMROLL_AUD_CHN for Academic Year Term (AO)	SYSC	SYSC
223	OFMS	SP-08	Monday, October 15, 2007		FMS assigns Intensive English Institute rooms	CSCH	CSCH
224	OFMS	FL-08	Tuesday, October 16, 2007		Review output of Term Roll Audit	SYSC	SYSC
225	OFMS	SU-08	Tuesday, October 16, 2007		Create Term in Astra	SYSC	SYSC
226	OFMS	FL-08	Wednesday, October 17, 2007		Request Class Schedule Term Roll in AUDIT - 2nd Run - BNR_SCS1_TERMROLL_AUD_CHN	SYSC	SYSC
227	DEG	FL-07	Thursday, October 18, 2007		Second PDL batch degree load to Banner - Audit Mode	OARSAGGS	AIT5
228	OFMS	FL-08	Thursday, October 18, 2007		Review output of Term Roll Audit - 2nd Run	SYSC	SYSC

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229	SAR	FL-07	Friday, October 19, 2007	4:00 PM	Deadline for Legacy Fee refunds	OSAC	STDS
230	SOT	FL-07	Friday, October 19, 2007		Remove E-Term Records	OARREG	
231	SOT	FL-07	Friday, October 19, 2007		Time Status Calculation (Update)	OARREG	
232	SOT	FL-07	Friday, October 19, 2007		Populate Expected Graduation Date & Term	OARREG	
233	SOT	FL-07	Friday, October 19, 2007		Clearinghouse Extract (Update)	OARREG	
234	REG	FL-07	Friday, October 19, 2007	5:00 PM	Deadline for 50% Refund	STDS	
235	AC	FL-07	Friday, October 19, 2007	5:00 PM	Deadline for tuition & fees refund for second-half-session course range change	STDS	
236	AC	FL-07	Friday, October 19, 2007	11:00 PM	Deadline for UG sts to add a second-half-session course	STDS	COLL
237	DEG	FL-07	Friday, October 19, 2007		Second PDL batch degree load to Banner - Update Mode	OARSAGGS	AITS
238	SAR	FL-07	Monday, October 22, 2007	4:00 PM	SAR/GAR due date	OSAC	STDS
239	AC	FL-07	Monday, October 22, 2007	7:00 AM	Begin tenth week of classes		
240	OFMS	FL-08	Monday, October 22, 2007		Request Class Schedule Term Roll in UPDATE - BNR_SCSD1_TERMROLL_UPD_CHN Incorrect Discovery Section Setup Report (requested by Provost; we assist with data clean-up)	SYSC	SYSC
241	OFMS	SP-08	Monday, October 22, 2007		Non-repeatable with Additional Schedule Types report	DATA	DATA
242	OFMS	SP-08	Monday, October 22, 2007		Batch Load Schedule into Astra	RGST	RGST
243	OFMS	SU-08	Tuesday, October 23, 2007		Deadline to enter data in Pending Degree List (PDL)	SYSC	SYSC
244	DEG	FL-07	Wednesday, October 24, 2007		FMS notifies web services to extract for preview	OARSAGGS	AITS
245	OFMS	SU-08	Wednesday, October 24, 2007		Begin weekly student attribute feeds	CSCH	SYSC
246	HSG	SP-08	Thursday, October 25, 2007		Request Class schedule extract for initial copy	HSG	
247	OFMS	SU-08	Thursday, October 25, 2007		Verify web registration is enabled (SOATERM)	SYSC	SYSC
248	SOT	SP-08	Friday, October 26, 2007		Class Schedule initial copy to Departments	OARREG	
249	OFMS	SU-08	Friday, October 26, 2007		Banner opens for Registration	CSCH	FYI
250	OFMS	SP-08	Sunday, October 28, 2007		Create transcripts on hold for OCTOBER degrees	CSCH	
251	TOS	FL-07	Monday, October 29, 2007	5:00 PM	Begin eleventh week of classes	OARREG	
252	AC	FL-07	Monday, October 29, 2007	7:00 AM	Web PDL Entry Begins - Web for Students		
253	DEG	FL-07	Monday, October 29, 2007		Begin priority registration	OARSAGGS	STUDENT
254	SOT	SP-08	Monday, October 29, 2007	12:00 PM	Zero Section with Enrollment - begin running report	OARREG	
255	OFMS	SP-08	Monday, October 29, 2007		Deadline for end of month processing	RGST	RGST
256	SAR	FL-07	Tuesday, October 30, 2007	5:00 PM	Enrollment vs Room Capacity - begin running report	OSAC	
257	OFMS	SP-08	Tuesday, October 30, 2007		Distribute SP08 Open/Closed List	RGST	RGST
258	ADM	SP-08	Wednesday, October 31, 2007	5:00 PM	Close programs on Spring Web application.	ADM	
259	ADM	SP-08	Wednesday, October 31, 2007	5:00 PM	Begin processing events	ADM	
260	OFMS	SP-08	Wednesday, October 31, 2007		Class Schedule posted to preview site	EVNT	EVNT
261	OFMS	SU-08	Wednesday, October 31, 2007		View account information on line	CSCH	
262	SAR	FL-07	Thursday, November 01, 2007	8:00 AM	Deadline for spring applications.	OSAC	
263	ADM	SP-08	Thursday, November 01, 2007	11:59 PM	Deadline for 40% Refund	ADM	
264	REG	FL-07	Friday, November 02, 2007	5:00 PM	Deadline for GRAD sts to add a second-half-session course	STDS	
265	REG	FL-07	Friday, November 02, 2007	11:00 PM	Create Term in Astra	STDS	GRAD
266	OFMS	FL-08	Friday, November 02, 2007		Begin twelfth week of classes	SYSC	SYSC
267	AC	FL-07	Monday, November 05, 2007	7:00 AM	Deadline for GRAD sts to add name to December graduation list		
268	REG	FL-07	Friday, November 09, 2007	5:02 PM	Deadline for GRAD sts to withdraw without a grade of "W"	STDS	GRAD
269	REG	FL-07	Friday, November 09, 2007	11:00 PM	Deadline for GRAD sts to take CR/NC option in a semester course	STDS	GRAD
270	REG	FL-07	Friday, November 09, 2007	11:00 PM	Deadline for GRAD sts to drop a semester course	STDS	GRAD
271	REG	FL-07	Friday, November 09, 2007	11:00 PM	CR/NC option deadline for UG sts. in a second-half-session	STDS	GRAD
272	AC	FL-07	Friday, November 09, 2007	4:45 PM	Deadline for UG sts to drop a second-half-session course w/o acad. penalty	STDS	COLL
273	AC	FL-07	Friday, November 09, 2007	11:00 PM	Batch Load Schedule into Astra	STDS	COLL
274	OFMS	FL-08	Friday, November 09, 2007		Priority deadline for freshman applications.	SYSC	SYSC
275	ADM	FL-08	Saturday, November 10, 2007	11:59 PM	Second Pending Degree List to Graduate Departments	ADM	
276	DEG	FL-07	Monday, November 12, 2007		Begin thirteenth week of classes	OARSAGGS	DEPT
277	AC	FL-07	Monday, November 12, 2007	7:00 AM	Last date for materials to be received to meet the Nov. 1 deadline.		
278	ADM	SP-08	Monday, November 12, 2007			ADM	

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279	OFMS	FL-08	Thursday, November 15, 2007		Request Class schedule extract for initial copy	SYSC	SYSC
280	OFMS	FL-08	Friday, November 16, 2007		Class Schedule initial copy to Departments	CSCH	
281	SNPSHT	SP-08	Friday, November 16, 2007		Last day of early registration	DS	
282	ADM	SP-08	Friday, November 16, 2007	8:00 AM	Begin Spring Deans' Reviews	ADM	
283	OFMS	SU-08	Friday, November 16, 2007		Class Schedule - initial copy changes done by departments (FMS begins scheduling rooms)	CSCH	CSCH
284	HSG	FL-07	Saturday, November 17, 2007	3:00 PM	Undergraduate Residence Halls close for fall break	HSG	
285	AC	FL-07	Saturday, November 17, 2007	1:00 PM	Begin Fall Vacation --Thanksgiving		
286	ADM	SP-08	Tuesday, November 20, 2007	5:00 PM	End Spring Deans' Reviews	ADM	
287	SAR	FL-07	Wednesday, November 21, 2007	4:00 PM	SAR/GAR due date	OSAC	STDS
288	ADM	SP-08	Wednesday, November 21, 2007		Spring Deans' Review Update (NOAs dated Nov. 26)	ADM	
289	AC	FL-07	Thursday, November 22, 2007	7:00 AM	Thanksgiving (all-campus holiday)		
290	AC	FL-07	Friday, November 23, 2007	7:00 AM	Thanksgiving break (designated holiday)		
291	HSG	FL-07	Sunday, November 25, 2007	12:00 PM	Undergraduate Residence Halls open at noon	HSG	
292	EOT	FL-07	Monday, November 26, 2007		Send email to colleges to verify grade mode, credit hours, honors learning agreements, etc.	OARREC	
293	AC	FL-07	Monday, November 26, 2007	7:00 AM	Begin fifteenth week of classes		
294	AC	FL-07	Monday, November 26, 2007	7:00 AM	Instruction resumes after Thanksgiving		
295	SAR	FL-07	Thursday, November 29, 2007	5:00 PM	Deadline for end of month processing	OSAC	STDS
296	EOT	FL-07	Friday, November 30, 2007		Run Class Roster process to generate alphabetized rosters for grade input - For Parts of Term 1, B, XM, LF and EMB courses	OARREG	
297	REG	FL-07	Friday, November 30, 2007	5:00 PM	Deadline for GRAD sts to take final exam for doctoral deg in December	STDS	GRAD
298	REG	FL-07	Friday, November 30, 2007	11:00 PM	Deadline for GRAD sts to take CR/NC option in a second-half-session course	STDS	GRAD
299	REG	FL-07	Friday, November 30, 2007	11:00 PM	Deadline for GRAD sts to drop a second-half-session course without academic penalty	STDS	GRAD
300	AC	FL-07	Friday, November 30, 2007	5:00 PM	Last day of instruction - LAW	LAW	STDS
301	EOT	FL-07	Friday, November 30, 2007		Remove SSBFSEC rows that are created with Term Roll Update process.	OARREC	
302	EOT	FL-07	Friday, November 30, 2007		Study Abroad and Thesis 599 sections are populated in batch with DFR grades and rolled to history	OARREC	
303	DEG	FL-07	Friday, November 30, 2007		Second Pending Degree List due from Graduate Departments	DEPT	OARSAGGS
304	DEG	FL-07	Friday, November 30, 2007		Deadline to add Graduate Students to Pending Degree List	GRADDEPT	OARSAGGS
305	ADM	SP-08	Friday, November 30, 2007	11:59 PM	Deadline for SP08 nondegree applications unless UI employee.	ADM	
306	SAR	FL-07	Monday, December 03, 2007	8:00 AM	View account information on line	OSAC	
307	EOT	FL-07	Monday, December 03, 2007		Send email to faculty about grading deadlines	OARREC	
308	EOT	FL-07	Monday, December 03, 2007		Send email to faculty about grading students with HCLA's	OARREC	
309	EOT	FL-07	Monday, December 03, 2007		Check Faculty Web - Final Grades - Parts of Term 1, B, XM, LF and EMB to enable faculty to enter grades	OARREC	
310	EOT	FL-07	Monday, December 03, 2007		Check "Display Final Grade" option on SSAWSEC for Open Learning Sections to enable faculty to enter grades for those sections	OARREC	
311	EOT	FL-07	Monday, December 03, 2007		Batch grade interface (run daily beginning when grading is turned on – until day before grade deadline)	OARREC	
312	EOT	FL-07	Monday, December 03, 2007		SREG Missing Grades Report - Parts of Term 1, A, B, XM, LF and EMB courses (run daily beginning when grading is turned on – until grade deadline)	OARREC	
313	AC	FL-07	Monday, December 03, 2007	7:00 AM	Reading day - no classes - no exams LAW	LAW	
314	AC	FL-07	Monday, December 03, 2007	7:00 AM	Begin sixteenth week of classes		
315	DEG	FL-07	Monday, December 03, 2007		Send verification email to students concerning acad rec, name and address	OARSAGGS	STUDENT
316	ADM	FL-08	Monday, December 03, 2007	8:00 AM	Online status check will be taken down for freshman applicants. First round of decisions being entered into Banner Dec. 3-14 and released to applicants on Dec. 14.	ADM	
317	AC	FL-07	Tuesday, December 04, 2007	7:00 AM	Begin final examinations - LAW	LAW	STDS
318	REG	FL-07	Friday, December 07, 2007	5:00 PM	Deadline for GRAD sts to deposit December master's degree theses	STDS	GRAD
319	AC	FL-07	Friday, December 07, 2007	10:00 PM	Last day of instruction - FALL		

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320	AC	FL-07	Saturday, December 08, 2007	7:00 AM	Read day - no classes - no exams		
321	SOT	FL-07	Sunday, December 09, 2007		Remove E-Term Records	OARREG	
322	SOT	FL-07	Sunday, December 09, 2007		Time Status Calculation (Update)	OARREG	
323	SOT	FL-07	Sunday, December 09, 2007		Populate Expected Graduation Date & Term	OARREG	
324	SOT	FL-07	Sunday, December 09, 2007		Clearinghouse Extract (Audit)	OARREG	
325	REG	FL-07	Monday, December 10, 2007	5:00 PM	Deadline for GRAD sts to remove an "I" grade to prevent "F" by rule	STDS	GRAD
326	DEG	FL-07	Monday, December 10, 2007		Final Pending Degree List to Graduate Departments	OARSAGGS	DEPT
327	AC	FL-07	Monday, December 10, 2007	8:00 AM	Begin final examinations		
328	DEG	FL-07	Monday, December 10, 2007		Deadline for Graduate Students to submit Request for Degree Certification Letter	STUDENT	OARSAGGS
329	OFMS	FL-08	Monday, December 10, 2007		Course and Section Title Compare Report - posted to FMS website and archived (printed copy put in binder)	DATA	DATA
330	OFMS	FL-08	Monday, December 10, 2007		First Day of Finals	CSCH	FYI
331	OFMS	FL-08	Tuesday, December 11, 2007		FMS notifies web services to extract for preview	CSCH	SYSC
332	EOT	FL-07	Wednesday, December 12, 2007		Run SHRROLL in audit mode, report errors only	OARREC	
333	REG	FL-07	Friday, December 14, 2007	5:00 PM	Deadline for GRAD sts to deposit December doctoral degree theses	STDS	GRAD
334	ADM	FL-08	Friday, December 14, 2007	5:00 PM	Freshman admission decisions posted online for priority applicants. Denial/deferred/NOA letters will be sent by Monday, Dec. 17.	ADM	
335	HSG	FL-07	Saturday, December 15, 2007	3:00 PM	Undergraduate Residence Halls Close for Winter Break	HSG	
336	AC	FL-07	Saturday, December 15, 2007	5:00 PM	End final examinations - LAW	LAW	STDS
337	AC	FL-07	Saturday, December 15, 2007	10:00 PM	End final examinations		STDS
338	OFMS	FL-08	Saturday, December 15, 2007		Disable term in Astra	SYSC	SYSC
339	OFMS	FL-08	Saturday, December 15, 2007		Download Room Chart Report	FYI	CSCH
340	OFMS	FL-08	Saturday, December 15, 2007		Last Day of Finals	CSCH	FYI
341	SOT	FL-07	Sunday, December 16, 2007		Remove E-Term Records	OARREG	
342	SOT	FL-07	Sunday, December 16, 2007		Time Status Calculation (Update)	OARREG	
343	SOT	FL-07	Sunday, December 16, 2007		Populate Expected Graduation Date & Term	OARREG	
344	SOT	FL-07	Sunday, December 16, 2007		Clearinghouse Extract (Update)	OARREG	
345	SOT	SP-08	Sunday, December 16, 2007		Begin data clean-up for 10-day and Clearing House	OARREG	
346	OFMS	SP-08	Sunday, December 16, 2007		FMS emails departments of Assessment Deadlines affecting student schedules	CSCH	CSCH
347	OFMS	FL-08	Monday, December 17, 2007		Class Schedule posted to preview site	CSCH	
348	SOT	SP-08	Monday, December 17, 2007		Begin running UGTP Process	OARREG	
349	SOT	SP-08	Monday, December 17, 2007		Begin running UGTP Process	OARREG	
350	SOT	SP-08	Monday, December 17, 2007		Begin running UGTP Process	OARREG	
351	EOT	FL-07	Tuesday, December 18, 2007		Run SHRROLL in audit mode, report errors only	OARREC	
352	EOT	FL-07	Wednesday, December 19, 2007		Run last regular batch grade interface for standard departments using batch interface to submit grades	OARREC	
353	EOT	FL-07	Wednesday, December 19, 2007		Run report of students registered in the current grading term whose most recent academic history is in an Academic Year term. (Null ASTD values must be updated before SHRSTD runs)	OARREC	
354	EOT	FL-07	Thursday, December 20, 2007		DMI (Plain text - short form) or ViewDirect (SR1RST801S) class rosters MAY be printed by colleges and used to submit late grades to OAR	OARREC	
355	SAR	FL-07	Friday, December 21, 2007	4:00 PM	SAR/GAR due date	SAR	STDS
356	SAR	FL-07	Friday, December 21, 2007	5:00 PM	Deadline for end of month processing	OSAC	STDS
357	EOT	FL-07	Friday, December 21, 2007		Prepare NR file (afternoon)	OARREC	
358	EOT	FL-07	Friday, December 21, 2007		Run Grade interface – to apply NR grades to SFRSTCR records (afternoon)	OARREC	
359	EOT	FL-07	Friday, December 21, 2007		Run final grade roll (SHRROLL) – update mode, report errors only	OARREC	
360	EOT	FL-07	Friday, December 21, 2007		Run GPA calculation after the final grade roll is finished	OARREC	
361	EOT	FL-07	Friday, December 21, 2007		Run SHRSTD academic standing in audit mode and view output on Reports	OARREC	
362	EOT	FL-07	Friday, December 21, 2007		Run grade mailer process (SHRGRDE)	OARREC	
363	EOT	FL-07	Friday, December 21, 2007		Run SHRSTD academic standing in update mode and view output on Reports	OARREC	
364	EOT	FL-07	Friday, December 21, 2007		Run Final Graded Roster for Colleges & Departments to have documentation for all grades that were entered (SFRSLST) (SR1RSTG01S)	OARREC	

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365	EOT	FL-07	Friday, December 21, 2007		Run the Deferred, Incomplete, Administrative Grades Report (SH1DINR01B)	OARREC	
366	EOT	FL-07	Friday, December 21, 2007		Run SHRROLL in audit mode, report errors only (morning)	OARREC	
367	EOT	FL-07	Friday, December 21, 2007	12:00 PM	Final deadline for submitting all grades via Web Self-Service at 12:00 NOON	OARREC	
368	EOT	FL-07	Friday, December 21, 2007	12:01 PM	Shut off web entry of grades after deadline at 12:01 PM	OARREC	
369	OFMS	SP-08	Friday, December 21, 2007		Courses Approved for S/U Grading Only - report posted on web	DATA	DATA
370	EOT	FL-07	Saturday, December 22, 2007		Turn on 'display final grade' on SOATERM to display grades on the web	OARREC	
371	EOT	FL-07	Saturday, December 22, 2007		Students can view final grades from the Web	OARREC	
372	SNPSHT	FL-07	Saturday, December 22, 2007		After Grade Roll	DS	
373	OFMS	FL-08	Saturday, December 22, 2007		Request Archive of Class Schedule and Catalog Data on web	SYSC	SYSC
374	AC	FL-07	Monday, December 24, 2007	1:00 PM	Christmas Eve (designated holiday)		
375	AC	FL-07	Tuesday, December 25, 2007	7:00 AM	Christmas Day (all campus Holiday)		
376	DEG	FL-07	Wednesday, December 26, 2007		First PDL batch degree load - Audit Mode	OARSAGGS	AITS
377	AC	FL-07	Wednesday, December 26, 2007	7:00 AM	Christmas Break (designated holiday)		
378	EOT	FL-07	Thursday, December 27, 2007		Run Grade Change Report (SH1GDCH01B)	OARREC	
379	EOT	FL-07	Thursday, December 27, 2007		Begin academic standing reviews by colleges. Initial review, make changes to end of term academic standing assignment, enter AS overrides, follow-up reviews, etc.	OARREC	
380	DEG	FL-07	Thursday, December 27, 2007		First PDL batch degree update to Banner	OARSAGGS	AITS
381	AC	FL-07	Thursday, December 27, 2007	7:00 AM	Reduced Service Day		
382	AC	FL-07	Friday, December 28, 2007	7:00 AM	Reduced Service Day		
383	DEG	FL-07	Friday, December 28, 2007		Final Pending Degree List due from Graduate Departments	OARSAGGS	DEPT
384	OFMS	FL-08	Friday, December 28, 2007		Request Class Schedule extract for proof copy & provide run-time schedule (begin running tues-sat)	SYSC	SYSC
385	OFMS	FL-08	Friday, December 28, 2007		Request Room Chart report & provide run-time schedule	SYSC	SYSC
386	OFMS	SU-08	Friday, December 28, 2007		Request Class Schedule extract for proof copy & provide run-time schedule (begin running tues-sat)	SYSC	SYSC
387	OFMS	SU-08	Friday, December 28, 2007		Request Room Chart report & provide run-time schedule	SYSC	SYSC
388	AC	FL-07	Monday, December 31, 2007	7:00 AM	Reduced Service Day		
389	ADM	FL-08	Monday, December 31, 2007	12:00 PM	Distribute FA08 open/closed list	ADM	
390	ADM	FL-08	Monday, December 31, 2007	5:00 PM	Close programs on Web application	ADM	
391	ID	SP-08	Monday, December 31, 2007	8:00 AM	Spring student ID valid	ID	STDS
392	AC	FL-07	Tuesday, January 01, 2008		New Year's Day (all campus holiday)		
393	OFMS	FL-08	Tuesday, January 01, 2008		Catalog - extract posted to web preview site	CSCH	SYSC
394	OFMS	SP-08	Tuesday, January 01, 2008		Discovery Enrollment Report - begin data clean-up, report run by Provost's Office	DATA	DATA
395	OFMS	SU-08	Tuesday, January 01, 2008		Catalog - extract posted to web preview site	CSCH	SYSC
396	ADM	FL-08	Wednesday, January 02, 2008	11:59 PM	Deadline for fall freshman applications.	ADM	
397	SAR	FL-07	Thursday, January 03, 2008	8:00 AM	View account information on line	OSAC	
398	OFMS	SP-08	Thursday, January 03, 2008		Class Schedule - Department final course changes due before student assessments at 5:00 p.m.	CSCH	CSCH
399	OFMS	FL-08	Friday, January 04, 2008		Class Schedule - initial copy changes done by departments (FMS begins scheduling rooms)	CSCH	CSCH
400	SOT	SP-08	Saturday, January 05, 2008		Begin Batch Fee Assessment (SFRFASC) (Full)	OARREG	
401	EOT	FL-07	Monday, January 07, 2008		Run the Student Type Update process in audit mode (SHRTYPE)	OARREC	
402	SOT	SP-08	Monday, January 07, 2008		Update SOATERM to allow online assessment	OARREG	
403	DARwin	SP-08	Monday, January 07, 2008	8:30 AM	Degree list shortage jobs for ACES, ALS, AVI, CBA, COMM, EDU, FAA, LAS	AITS	COLL
404	DARwin	SP-08	Monday, January 07, 2008	8:30 AM	Degree list shortage jobs for ACES, ALS, AVI, CBA, COMM, EDU, FAA, LAS	AITS	COLL
405	DARwin	SP-08	Monday, January 07, 2008	8:30 AM	Degree list shortage jobs for ACES, ALS, AVI, CBA, COMM, EDU, FAA, LAS	AITS	COLL
406	EOT	FL-07	Tuesday, January 08, 2008		Scan Audit Report for errors (SHRTYPE)	OARREG	
407	OFMS	SP-08	Tuesday, January 08, 2008		FMS notifies F & S of large room schedules for HVAC	CSCH	CSCH
408	EOT	FL-07	Wednesday, January 09, 2008		Run SHRSTD dean's list in audit mode and view output on Reports	OARREC	
409	ID	FL-07	Wednesday, January 09, 2008	5:00 PM	Fall student ID no longer valid	ID	STDS
410	HSG	SP-08	Wednesday, January 09, 2008	9:00 AM	Residence Halls open for early arrival	HSG	
411	SOT	SP-08	Wednesday, January 09, 2008		Begin Batch Fee Assessment (SFRFASC) (Collector)	OARREG	

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412	SOT	SP-08	Wednesday, January 09, 2008		Remove E-Term Records	OARREG	
413	SOT	SP-08	Wednesday, January 09, 2008		Time Status Calculation (Update)	OARREG	
414	SOT	SP-08	Wednesday, January 09, 2008		Populate Expected Graduation Date & Term	OARREG	
415	SOT	SP-08	Wednesday, January 09, 2008		Clearinghouse Report (Audit)	OARREG	
416	EOT	FL-07	Thursday, January 10, 2008		Run SHRASTD dean's list in update mode and view output on Reports	OARREC	
417	DEG	FL-07	Thursday, January 10, 2008		Second PDL batch degree load - Audit Mode	OARSAGGS	AIT5
418	EOT	FL-07	Friday, January 11, 2008		Run the Student Type Update process in update mode to automatically update the student type on the general student record (SHRTYPE)	OARREC	
419	DEG	FL-07	Friday, January 11, 2008		Second PDL batch degree update to Banner	OARSAGGS	AIT5
420	REG	SP-08	Friday, January 11, 2008	5:00 PM	Deadline for 100% Refund	STDS	
421	SNPSHT	SP-08	Sunday, January 13, 2008		Day before first day of class	DS	
422	HSG	SP-08	Sunday, January 13, 2008	9:00 AM	Residence Halls open at 9 AM	HSG	
423	TOS	FL-07	Monday, January 14, 2008	5:00 PM	Create transcripts on hold for grades	OARREG	
424	ADM	FL-08	Monday, January 14, 2008		Last date for materials to be received to meet the Jan. 2 deadline.	ADM	
425	AC	SP-08	Monday, January 14, 2008	7:00 AM	Begin instruction on campus - LAW	LAW	
426	AC	SP-08	Monday, January 14, 2008	7:00 AM	Begin instruction on campus - First day of classes		
427	OFMS	SP-08	Monday, January 14, 2008		First Day of Instruction	CSCH	FYI
428	ADM	FL-08	Tuesday, January 15, 2008		FA08 transfer Web application goes live	ADM	
429	OFMS	SP-08	Tuesday, January 15, 2008		Grade Mode Mismatch Section vs Student Registration report	DATA	DATA
430	AC	SP-08	Tuesday, January 15, 2008		Late Registration via Student Self-Service begins		
431	ADM	FL-08	Wednesday, January 16, 2008	8:00 AM	FA08 transfer application processing begins	ADM	
432	AC	SP-08	Thursday, January 17, 2008		Begin registration of part-time non-degree students without penalty	STDS	
433	AC	SP-08	Friday, January 18, 2008	11:00 PM	Deadline for UG sts to add a first-half-session course	STDS	COLL
434	AC	SP-08	Monday, January 21, 2008	7:00 AM	Martin Luther King (all-campus holiday)		
435	AC	SP-08	Monday, January 21, 2008	7:00 AM	Begin second week of classes	STDS	
436	TOS	FL-07	Tuesday, January 22, 2008	5:00 PM	Create transcripts on hold for DECEMBER degrees	OARREG	
437	DEG	FL-07	Tuesday, January 22, 2008		Final PDL batch degree load to Banner - Audit Mode	OARSAGGS	AIT5
438	SOT	FL-08	Tuesday, January 22, 2008		Review and update SOATERM(Term Control Form) for beginning of term	OARREG	
439	SOT	FL-08	Tuesday, January 22, 2008		Review and update STVPTRM(Part of Term Code Validation Form) for beginning of term	OARREG	
440	SAR	SP-08	Tuesday, January 22, 2008	4:00 PM	SAR/GAR due date	SAR	OSAC
441	SOT	SU-08	Tuesday, January 22, 2008		Review and update SOATERM(Term Control Form) for beginning of term	OARREG	
442	SOT	SU-08	Tuesday, January 22, 2008		Review and update STVPTRM(Part of Term Code Validation Form) for beginning of term	OARREG	
443	DEG	FL-07	Wednesday, January 23, 2008		Final PDL batch degree load to Banner - Update Mode	OARSAGGS	AIT5
444	SOT	SP-08	Wednesday, January 23, 2008		Cohort Load Process	OARREG	
445	SOT	SP-08	Wednesday, January 23, 2008		Remove E-Term Records	OARREG	
446	SOT	SP-08	Wednesday, January 23, 2008		Time Status Calculation (Update)	OARREG	
447	SOT	SP-08	Wednesday, January 23, 2008		Populate Expected Graduation Date & Term	OARREG	
448	SOT	SP-08	Wednesday, January 23, 2008		Clearinghouse Report (Audit)	OARREG	
449	DEG	FL-07	Thursday, January 24, 2008		Final degree list available on View Direct	AIT5	COLL
450	DEG	FL-07	Thursday, January 24, 2008		Deadline to enter data in Pending Degree List (PDL)	COLL	AIT5
451	DEG	FL-07	Thursday, January 24, 2008		Final degree list available to Office of Publication	AIT5	PUB
452	SOT	SP-08	Thursday, January 24, 2008		Remove E-Term Records	OARREG	
453	SOT	SP-08	Thursday, January 24, 2008		Time Status Calculation (Update)	OARREG	
454	SOT	SP-08	Thursday, January 24, 2008		Populate Expected Graduation Date & Term	OARREG	
455	SOT	SP-08	Thursday, January 24, 2008		Clearinghouse Report (Audit)	OARREG	
456	OFMS	SP-08	Thursday, January 24, 2008		Create Astra of 10th day information new scenario file	SYSC	SYSC
457	OFMS	SU-08	Thursday, January 24, 2008		Extract Class Schedule Proof Copy	SYSC	CSCH
458	REG	SP-08	Friday, January 25, 2008	5:00 PM	Deadline for 90% Refund	STDS	
459	OFMS	SU-08	Friday, January 25, 2008		Class Schedule proof copy to Departments	CSCH	
460	ADM	FL-08	Monday, January 28, 2008	8:00 AM	Begin Freshman Deans' Reviews (dates subject to change)	ADM	

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					Online status check will be taken down for freshman applicants. Second round of decisions being entered into Banner Jan. 28 - Feb. 15 and released to applicants on Feb. 15.		
461	ADM	FL-08	Monday, January 28, 2008	8:00 AM		ADM	
462	SNPSHT	SP-08	Monday, January 28, 2008		Last day to add classes/10th day of class (census)	DS	
463	SOT	SP-08	Monday, January 28, 2008		Remove E-Term Records	OARREG	
464	SOT	SP-08	Monday, January 28, 2008		Time Status Calculation (Update)	OARREG	
465	SOT	SP-08	Monday, January 28, 2008		Populate Expected Graduation Date & Term	OARREG	
466	SOT	SP-08	Monday, January 28, 2008		Clearinghouse Extract (Update)	OARREG	
467	REG	SP-08	Monday, January 28, 2008	11:00 PM	Deadline for GRAD sts to add a first-half-session course	STDS	GRAD
468	REG	SP-08	Monday, January 28, 2008	11:00 PM	Deadline for GRAD sts to add courses via web self-service	STDS	GRAD
469	AC	SP-08	Monday, January 28, 2008	4:00 PM	Deadline for tuition & fees refund if reducing range	STDS	
470	AC	SP-08	Monday, January 28, 2008	11:00 PM	Deadline for UG sts to add a semester course	STDS	
471	OFMS	SP-08	Monday, January 28, 2008		Sections without Instructors begin running report	DATA	DATA
472	AC	SP-08	Monday, January 28, 2008	7:00 AM	Begin third week of classes		
473	AC	SP-08	Monday, January 28, 2008		Deadline to suppress directory information	STDS	
474	DEG	FL-07	Tuesday, January 29, 2008		Prepare diploma order	OARSAGGS	
475	SAR	SP-08	Tuesday, January 29, 2008	5:00 PM	Deadline for end of month processing	OSAC	
476	SOT	SP-08	Tuesday, January 29, 2008		Update SOATERM to allow online time status calculation	OARREG	
477	SOT	SP-08	Tuesday, January 29, 2008		Waitlist Enrollment Purge (SFPWAIT)	OARREG	
478	ADM	SP-08	Tuesday, January 29, 2008	5:00 PM	Last day to admit student for SP08 unless special college permission.	ADM	
479	DEG	SP-08	Tuesday, January 29, 2008		Web PDL Entry Ends - Web for Students	AITS	STUDENT
480	DEG	SP-08	Tuesday, January 29, 2008		First Pending Degree List to graduate departments	OARSAGGS	DEPT
481	OFMS	FL-08	Wednesday, January 30, 2008		Extract Class Schedule Proof Copy	SYSC	CSCH
482	SOT	SU-08	Wednesday, January 30, 2008		Begin building Rules for Priority Registration	OARREG	
483	AC	SP-08	Thursday, January 31, 2008	5:00 PM	Deadline for LAW students to add a semester course	STDS	LAW
484	OFMS	FL-08	Friday, February 01, 2008		Class Schedule proof copy to Departments	CSCH	
485	REG	SP-08	Friday, February 01, 2008	5:00 PM	Deadline for 80% Refund	STDS	
486	REG	SP-08	Sunday, February 03, 2008	5:00 PM	Produce GRAD registered standard & pending lists & yield statistics - A516	AITS	GRAD
487	OFMS	SP-08	Sunday, February 03, 2008		FMS checks list of Pending sections for purpose of releasing rooms	CSCH	CSCH
488	SOT	FL-08	Monday, February 04, 2008		Begin building Rules for Priority Registration	OARREG	
489	SAR	SP-08	Monday, February 04, 2008	12:00 PM	View account information on line	OSAC	STDS
490	OFMS	SP-08	Monday, February 04, 2008		Class Schedule - priority in classrooms ends	CSCH	CSCH
491	OFMS	SP-08	Monday, February 04, 2008		Download Class Schedule Extract - used for scheduling final exams	FNEX	FNEX
492	AC	SP-08	Monday, February 04, 2008	7:00 AM	Begin fourth week of classes		
493	OFMS	SP-08	Tuesday, February 05, 2008		Events - priority in classrooms begins	CSCH	EVNT
494	SNPSHT	FL-07	Friday, February 08, 2008		Final grade (first Friday 42 days after Academic Standing Processing)	DS	
495	ADM	FL-08	Friday, February 08, 2008		End Freshman Dean's Reviews (dates subject to change)	ADM	
496	AC	SP-08	Friday, February 08, 2008	4:45 PM	CR/NC option deadline for UG sts. in a first-half-session course	STDS	COLL
497	AC	SP-08	Friday, February 08, 2008	11:00 PM	Deadline for UG sts to drop a first-half-session course w/o acad. Penalty	STDS	COLL
498	OFMS	FL-08	Monday, February 11, 2008		Class Schedule - FMS sends notice to enter registration restrictions	CSCH	CSCH
499	AC	SP-08	Monday, February 11, 2008	7:00 AM	Begin fifth week of classes		
500	OFMS	SU-08	Monday, February 11, 2008		Class Schedule - FMS sends notice to enter registration restrictions	CSCH	CSCH
501	OFMS	FL-08	Wednesday, February 13, 2008		Request AppWorx chain SC1_SAS COURSE_LEVEL_ERROR_CHN for dates below	SYSC	SYSC
502	OFMS	FL-08	Wednesday, February 13, 2008		Request AppWorx chain SC1_SAS_CRSE_COLLDEPT_ERR_CHN for dates below	SYSC	SYSC
503	OFMS	FL-08	Wednesday, February 13, 2008		Request AppWorx chain SC1_SAS_VERIF_XLSTD COURSE_CHN for dates below	SYSC	SYSC
504	OFMS	SU-08	Wednesday, February 13, 2008		Notify Web Services for published version of Class Schedule & Catalog	SYSC	SYSC
505	OFMS	SU-08	Wednesday, February 13, 2008		Request AppWorx chain SC1_SAS COURSE_LEVEL_ERROR_CHN for dates below	SYSC	SYSC
506	OFMS	SU-08	Wednesday, February 13, 2008		Request AppWorx chain SC1_SAS_CRSE_COLLDEPT_ERR_CHN for dates below	SYSC	SYSC
507	OFMS	SU-08	Wednesday, February 13, 2008		Request AppWorx chain SC1_SAS_VERIF_XLSTD COURSE_CHN for dates below	SYSC	SYSC

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508	ADM	FL-08	Friday, February 15, 2008	5:00 PM	Freshman admission decisions (except the performing arts) posted online. Denial/wait list/NOA letters will be sent by Monday, Feb. 18.	ADM	
509	REG	SP-08	Friday, February 15, 2008	5:00 PM	Deadline for 70% Refund	STDS	
510	OFMS	SU-08	Friday, February 15, 2008		Class Schedule - Proof Copy final changes from departments due at 5:00 p.m.	CSCH	CSCH
511	OFMS	SU-08	Saturday, February 16, 2008		Second Import of a term of sections from Banner into Astra (accept room assignments from Banner); S:\FMS\Courses & Timetable\System Coordination\Astra\Term Imports	SYSC	SYSC
512	SAR	SP-08	Monday, February 18, 2008	9:00 AM	Begin KCPA refunds	OSAC	STDS
513	EOT	SP-08	Monday, February 18, 2008		Begin running Registration clean-up reports in preparation for grade collection	OARREC	
514	AC	SP-08	Monday, February 18, 2008	7:00 AM	Begin sixth week of classes		
515	OFMS	SU-08	Wednesday, February 20, 2008		Class Schedule posted to web	CSCH	
516	EOT	SP-08	Thursday, February 21, 2008		Send email to faculty about mid-term grades for freshmen	OARREC	
517	EOT	SP-08	Thursday, February 21, 2008		Web Grade Entry for instructors through the Self-Service is Enabled for Mid-Term grades	OARREC	
518	SAR	SP-08	Friday, February 22, 2008	4:00 PM	SAR/GAR due date	SAR	STDS
519	SAR	SP-08	Friday, February 22, 2008	4:00 PM	Deadline for KCPA refunds	OSAC	STDS
520	REG	SP-08	Friday, February 22, 2008	11:00 PM	Deadline for GRAD sts to take CR/NC option in a first-half-session course	STDS	GRAD
521	REG	SP-08	Friday, February 22, 2008	11:00 PM	Deadline for GRAD sts to drop a first-half-session course	STDS	GRAD
522	REG	SP-08	Friday, February 22, 2008	5:00 PM	Deadline for GRAD students to add a semester course through OAR without departmental approval	STDS	GRAD
523	OFMS	SP-08	Friday, February 22, 2008		Final exam requests due from departments	FNEX	FNEX
524	DEG	SP-08	Friday, February 22, 2008		First Pending Degree List due from graduate departments	OARSAGGS	OAR
525	SAR	SP-08	Monday, February 25, 2008	9:00 AM	Begin SORF and CP refunds	OSAC	STDS
526	OFMS	SP-08	Monday, February 25, 2008		FMS begins reviewing department requests for final exams	FNEX	FNEX
527	AC	SP-08	Monday, February 25, 2008	7:00 AM	Begin seventh week of classes		
528	SAR	SP-08	Tuesday, February 26, 2008	5:00 PM	Deadline for end of month processing	OSAC	
529	SOT	SU-08	Tuesday, February 26, 2008		Determine which students were re-entered from dropped status for prior term	OARDM	
530	SOT	SU-08	Tuesday, February 26, 2008		Update Academic Standing for students who were re-entered after dropped status for prior term	OARDM	
531	SOT	SU-08	Tuesday, February 26, 2008		Define and verify the setup of the Period Control Validation table for the Pending Degree List.	OARSAGGS	
532	SOT	SU-08	Tuesday, February 26, 2008		Review and update all term tables and forms (See SOT calendar and checklist)	OARREG	
533	SOT	SU-08	Tuesday, February 26, 2008		Establish Web processing and Web display controls on the Term Control Form (SOATERM) for the term.	OARREG	
534	SOT	SU-08	Tuesday, February 26, 2008		Establish and Web-enable Web-related enrollment and course status codes on the Course Registration Status Code Validation Form (STVRSTS).	OARREG	
535	SOT	SU-08	Tuesday, February 26, 2008		Establish term-specific date ranges for course statuses on the Course Registration Status Form (SFARSTS) or the Schedule Processing Rules Form (SSARULE).	OARREG	
536	SOT	SU-08	Tuesday, February 26, 2008		Establish the appropriate display settings for midterm and final grades.	OARREG	
537	OFMS	FL-08	Wednesday, February 27, 2008		Notify Web Services for published version of Class Schedule & Catalog	SYSC	SYSC
538	DARwin	SP-08	Thursday, February 28, 2008	8:30 AM	Mid-semester batch jobs for all UG Colleges	AITS	COLL
539	OFMS	SU-08	Thursday, February 28, 2008		Begin processing events	EVNT	EVNT
540	ADM	FL-08	Friday, February 29, 2008	5:00 PM	Close programs on fall transfer Web application.	ADM	
541	ADM	FL-08	Friday, February 29, 2008		Distribute FA08 open/closed list	ADM	
542	OFMS	FL-08	Friday, February 29, 2008		Class Schedule - Proof Copy final changes from departments due at 5:00 p.m.	CSCH	CSCH
543	SAR	SP-08	Friday, February 29, 2008	4:00 PM	Deadline for SORF and CP refunds	OSAC	STDS
544	REG	SP-08	Friday, February 29, 2008	5:00 PM	Deadline for 60% Refund	STDS	
545	ADM	FL-08	Saturday, March 01, 2008	11:59 PM	Deadline for FA08 transfer applications.	ADM	
546	OFMS	FL-08	Saturday, March 01, 2008		Second Import of a term of sections from Banner into Astra (accept room assignments from Banner); S:\FMS\Courses & Timetable\System Coordination\Astra\Term Imports	SYSC	SYSC
547	SOT	SP-08	Sunday, March 02, 2008		Remove E-Term Records	OARREG	

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548	SOT	SP-08	Sunday, March 02, 2008		Time Status Calculation (Update)	OARREG	
549	SOT	SP-08	Sunday, March 02, 2008		Populate Expected Graduation Date & Term	OARREG	
550	SOT	SP-08	Sunday, March 02, 2008		Clearinghouse Report (Audit)	OARREG	
551	SOT	FL-08	Monday, March 03, 2008		Determine which students were re-entered from dropped status for prior term	OARDM	
552	SOT	FL-08	Monday, March 03, 2008		Update Academic Standing for students who were re-entered after dropped status for prior term	OARDM	
553	SOT	FL-08	Monday, March 03, 2008		Define and verify the setup of the Period Control Validation table for the Pending Degree List.	OARSAGGS	
554	SOT	FL-08	Monday, March 03, 2008		Review and update all term tables and forms (See SOT calendar and checklist)	OARREG	
555	SOT	FL-08	Monday, March 03, 2008		Establish Web processing and Web display controls on the Term Control Form (SOATERM) for the term.	OARREG	
556	SOT	FL-08	Monday, March 03, 2008		Establish and Web-enable Web-related enrollment and course status codes on the Course Registration Status Code Validation Form (STVRSTS).	OARREG	
557	SOT	FL-08	Monday, March 03, 2008		Establish term-specific date ranges for course statuses on the Course Registration Status Form (SFARSTS) or the Schedule Processing Rules Form (SSARULE).	OARREG	
558	SOT	FL-08	Monday, March 03, 2008		Establish the appropriate display settings for midterm and final grades.	OARREG	
559	OFMS	FL-08	Monday, March 03, 2008		Course Level Error report - begin run	RGST	RGST
560	OFMS	FL-08	Monday, March 03, 2008		Credit Equals Zero Billing Not Equal to 0.01 - begin running report	RGST	RGST
561	OFMS	FL-08	Monday, March 03, 2008		Reserved Seat Restrictions - begin running report	RGST	RGST
562	OFMS	FL-08	Monday, March 03, 2008		Run Non-traditional courses report (after 4pm, 1st 8 weeks, 2nd 8 weeks) & post to FMS website	SYSC	SYSC
563	OFMS	FL-08	Monday, March 03, 2008		SCLS_Linked_Sections - begin running report	RGST	RGST
564	OFMS	FL-08	Monday, March 03, 2008		SCLS_Packaged_Sections - begin running report	RGST	RGST
565	OFMS	FL-08	Monday, March 03, 2008		SCLS_Section_Fees - begin running report	RGST	RGST
566	OFMS	FL-08	Monday, March 03, 2008		Search Section Text for "Prerequisite", "Fee", or "\$" - begin running report	RGST	RGST
567	OFMS	FL-08	Monday, March 03, 2008		Section Credit Billing Hour Mismatch - begin running report	RGST	RGST
568	SAR	SP-08	Monday, March 03, 2008	9:00 AM	Begin SEAL refunds	OSAC	STDS
569	SAR	SP-08	Monday, March 03, 2008	12:00 PM	View account information on line	OSAC	STDS
570	EOT	SP-08	Monday, March 03, 2008		Check Faculty Web - Final Grades - for Part of Term A to enable faculty to enter grades for First Half Part of Term courses	OARREC	
571	OFMS	SP-08	Monday, March 03, 2008		Mixed Grade Mode Mismatch Report	DATA	DATA
572	AC	SP-08	Monday, March 03, 2008	7:00 AM	Begin eighth week of classes		
573	OFMS	SU-08	Monday, March 03, 2008		Credit Equals Zero Billing Not Equal to 0.01 - begin running report	RGST	RGST
574	OFMS	SU-08	Monday, March 03, 2008		FMS assigns Intensive English Institute rooms	CSCH	CSCH
575	OFMS	SU-08	Monday, March 03, 2008		Run Non-traditional courses report (after 4pm, 1st 8 weeks, 2nd 8 weeks) & post to FMS website	SYSC	SYSC
576	OFMS	SU-08	Monday, March 03, 2008		SCLS_Linked_Sections - begin running report	RGST	RGST
577	OFMS	SU-08	Monday, March 03, 2008		Search Section Text for "Prerequisite", "Fee", or "\$" - begin running report	RGST	RGST
578	OFMS	FL-08	Tuesday, March 04, 2008		Begin CAPP Checkbox report	RGST	RGST
579	OFMS	FL-08	Tuesday, March 04, 2008		Class Restrictions for FR SO JR SR 7 8 report- begin running	RGST	RGST
580	OFMS	FL-08	Tuesday, March 04, 2008		Cross-Listed Mismatch - begin running report	RGST	RGST
581	OFMS	FL-08	Tuesday, March 04, 2008		Gradable Sections With Hours Equal to Zero - begin running report	RGST	RGST
582	OFMS	FL-08	Tuesday, March 04, 2008		Non-graded Sections with Hours > 0 - begin running report	RGST	RGST
583	OFMS	FL-08	Tuesday, March 04, 2008		Repeatable with Additional Schedule Types - begin running report	RGST	RGST
584	OFMS	FL-08	Tuesday, March 04, 2008		SCAT_Credit_Hours - begin running report	RGST	RGST
585	EOT	SP-08	Tuesday, March 04, 2008	12:00 PM	Final deadline for submitting Mid-Term grades for freshmen (12 NOON)	OARREC	
586	OFMS	SU-08	Tuesday, March 04, 2008		Begin CAPP Checkbox report	RGST	RGST
587	OFMS	SU-08	Tuesday, March 04, 2008		Class Restrictions for FR SO JR SR 7 8 report- begin running	RGST	RGST
588	OFMS	SU-08	Tuesday, March 04, 2008		Course Level Error report - begin run	RGST	RGST
589	OFMS	SU-08	Tuesday, March 04, 2008		Cross-Listed Mismatch - begin running report	RGST	RGST
590	OFMS	SU-08	Tuesday, March 04, 2008		Gradable Sections With Hours Equal to Zero - begin running report	RGST	RGST
591	OFMS	SU-08	Tuesday, March 04, 2008		Non-graded Sections with Hours > 0 - begin running report	RGST	RGST

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592	OFMS	SU-08	Tuesday, March 04, 2008		Repeatable with Additional Schedule Types - begin running report	RGST	RGST
593	OFMS	SU-08	Tuesday, March 04, 2008		SCAT_Credit_Hours - begin running report	RGST	RGST
594	OFMS	FL-08	Wednesday, March 05, 2008		Course Catalog and Class Schedule posted to web	CSCH	
595	SOT	FL-08	Wednesday, March 05, 2008		Deadline for attributes that are entered for Priority Registration	OARREG	
596	SOT	FL-08	Wednesday, March 05, 2008		Set attributes for Priority Registration	OARREG	
597	SOT	FL-08	Wednesday, March 05, 2008		Set Holds that prohibit Registration	OARREG	
598	OFMS	FL-08	Wednesday, March 05, 2008		SCAT_Verification_of_Cross-Listed_Course_Setup_Error - begin running report	RGST	RGST
599	OFMS	FL-08	Wednesday, March 05, 2008		SCLS_Section_Fees - begin running report	RGST	RGST
600	OFMS	FL-08	Wednesday, March 05, 2008		Verification of Cross-Listed Course Data - begin running report	RGST	RGST
601	EOT	SP-08	Wednesday, March 05, 2008		Mid-Term View Direct reports available for college/department staff and advisors	OARREC	
602	EOT	SP-08	Wednesday, March 05, 2008		Term controls are set to display mid-term grades to students via Self-Service	OARREC	
603	EOT	SP-08	Wednesday, March 05, 2008		Students can view mid-term grades from the Web	OARREC	
604	SOT	SU-08	Wednesday, March 05, 2008		Deadline for attributes that are entered for Priority Registration	OARREG	
605	SOT	SU-08	Wednesday, March 05, 2008		Set attributes for Priority Registration	OARREG	
606	SOT	SU-08	Wednesday, March 05, 2008		Set Holds that prohibit Registration	OARREG	
607	OFMS	SU-08	Wednesday, March 05, 2008		SCAT_Verification_of_Cross-Listed_Course_Setup_Error - begin running report	RGST	RGST
608	OFMS	FL-08	Thursday, March 06, 2008		Grade Mode Set at Section Level report (to remove grade modes that are equal to default grade mode at course level) begin running report	RGST	RGST
609	SOT	FL-08	Thursday, March 06, 2008		Batch load scholar time tickets	OARREG	
610	DARwin	SP-08	Thursday, March 06, 2008	8:30 AM	Degree list shortage jobs for ACES, ALS, AVI, COMM, FAA, LAS	AITS	COLL
611	OFMS	SU-08	Thursday, March 06, 2008		Course Level Hours vs Section Level Hours report - begin run	RGST	RGST
612	OFMS	SU-08	Thursday, March 06, 2008		Courses Mapped to College/Department Error - report run	RGST	RGST
613	OFMS	SU-08	Thursday, March 06, 2008		Grade Mode Set at Section Level report (to remove grade modes that are equal to default grade mode at course level) begin running report	RGST	RGST
614	OFMS	SU-08	Thursday, March 06, 2008		Verification of Cross-Listed Course Data - begin running report	RGST	RGST
615	SOT	SU-08	Thursday, March 06, 2008		Batch load scholar time tickets	OARREG	
616	SOT	FL-08	Friday, March 07, 2008		Assign priority registration appointments (Time Ticketing)	OARREG	
617	SOT	FL-08	Friday, March 07, 2008		Begin running UGTP Process	OARREG	
618	OFMS	FL-08	Friday, March 07, 2008		Course Level Hours vs Section Level Hours report - begin run	RGST	RGST
619	OFMS	FL-08	Friday, March 07, 2008		Courses Mapped to College/Department Error - report run	RGST	RGST
620	OFMS	FL-08	Friday, March 07, 2008		Time Pattern Out of Normal Bounds - begin running report	RGST	RGST
621	SAR	SP-08	Friday, March 07, 2008	4:00 PM	Deadline for SEAL refunds	OSAC	STDS
622	SNPSHT	SP-08	Friday, March 07, 2008		Last day to drop classes	DS	
623	REG	SP-08	Friday, March 07, 2008	5:00 PM	Deadline for 50% Refund	STDS	
624	AC	SP-08	Friday, March 07, 2008	4:45 PM	CR/NC option deadline for UG sts. in a semester course	STDS	COLL
625	AC	SP-08	Friday, March 07, 2008	5:00 PM	Deadline for LAW students to drop a semester course	STDS	LAW
626	AC	SP-08	Friday, March 07, 2008	5:00 PM	Deadline for UG sts to drop a semester course w/o acad. penalty (Late drop date)	STDS	COLL
627	AC	SP-08	Friday, March 07, 2008	5:00 PM	Deadline for UG sts to remove an "I" grade to prevent " F" by rule	STDS	COLL
628	AC	SP-08	Friday, March 07, 2008	11:00 PM	Deadline for UG sts to withdraw without a grade of "W"	STDS	COLL
629	SOT	SU-08	Friday, March 07, 2008		Show students their priority registration appointment time on Web for students	OARREG	
630	SOT	SU-08	Friday, March 07, 2008		Assign priority registration appointments (Time Ticketing)	OARREG	
631	SOT	SP-08	Sunday, March 09, 2008		Remove E-Term Records	OARREG	
632	SOT	SP-08	Sunday, March 09, 2008		Time Status Calculation (Update)	OARREG	
633	SOT	SP-08	Sunday, March 09, 2008		Populate Expected Graduation Date & Term	OARREG	
634	SOT	SP-08	Sunday, March 09, 2008		Clearinghouse Report (Audit)	OARREG	
635	SOT	FL-08	Monday, March 10, 2008		Show students their priority registration appointment time on Web for Student	OARREG	
636	OFMS	FL-08	Monday, March 10, 2008		Section ID is Zero - begin running report	RGST	RGST
637	OFMS	FL-08	Monday, March 10, 2008		Sections with Zero as Max Enrollment - begin running report	RGST	RGST
638	SAR	SP-08	Monday, March 10, 2008	9:00 AM	Begin Legacy Scholarship refunds	OSAC	STDS
639	OFMS	SP-08	Monday, March 10, 2008		FMS sends email to remind OAR to run Grade Mode and Gradable Error reports do we run & correct or becky run & we correct	DATA	DATA
640	OFMS	SP-08	Monday, March 10, 2008		Grade Mode Mismatch Section vs Student Registration report	DATA	DATA

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641	AC	SP-08	Monday, March 10, 2008	7:00 AM	Begin ninth week of classes		
642	AC	SP-08	Monday, March 10, 2008	7:00 AM	Begin second-half session course - MID TERM		
643	OFMS	SU-08	Monday, March 10, 2008		Section ID is Zero - begin running report	RGST	RGST
644	OFMS	SU-08	Monday, March 10, 2008		Sections with Zero as Max Enrollment - begin running report	RGST	RGST
645	OFMS	FL-08	Tuesday, March 11, 2008		Request Catalog extract for official version	SYSC	SYSC
646	OFMS	SU-08	Tuesday, March 11, 2008		Section Credit Billing Hour Mismatch - begin running report	RGST	RGST
647	ADM	FL-08	Wednesday, March 12, 2008		Materials must be received by this date to meet the Mar. 1 deadline.	ADM	
648	OFMS	FL-08	Wednesday, March 12, 2008		Catalog - last day to make revisions prior to proof copy	CSCH	CTLG
649	OFMS	FL-08	Wednesday, March 12, 2008		SCAT_Courses_With_CoRequisites_Entered report	RGST	RGST
650	SOT	SP-08	Wednesday, March 12, 2008		Remove E-Term Records	OARREG	
651	SOT	SP-08	Wednesday, March 12, 2008		Time Status Calculation (Update)	OARREG	
652	SOT	SP-08	Wednesday, March 12, 2008		Populate Expected Graduation Date & Term	OARREG	
653	SOT	SP-08	Wednesday, March 12, 2008		Clearinghouse Extract (Update)	OARREG	
654	OFMS	SU-08	Wednesday, March 12, 2008		SCAT_Courses_With_CoRequisites_Entered report	RGST	RGST
655	OFMS	SU-08	Wednesday, March 12, 2008		SCLS_Packaged_Sections - begin running report	RGST	RGST
656	OFMS	SU-08	Thursday, March 13, 2008		Reserved Seat Restrictions - begin running report	RGST	RGST
657	OFMS	SU-08	Thursday, March 13, 2008		SCLS_Section_Fees - begin running report	RGST	RGST
658	ADM	FL-08	Friday, March 14, 2008		Freshman performing & visual arts letters need to be sent by this date.	ADM	
659	SAR	SP-08	Friday, March 14, 2008	4:00 PM	Deadline for Legacy Scholarship refunds	OSAC	STDS
660	AC	SP-08	Friday, March 14, 2008	5:00 PM	Deadline for tuition & fees refund for second-half-session course range change	STDS	
661	AC	SP-08	Friday, March 14, 2008	11:00 PM	Deadline for UG sts to add a second-half-session course	STDS	COLL
662	OFMS	SU-08	Friday, March 14, 2008		Time Pattern Out of Normal Bounds - begin running report	RGST	RGST
663	HSG	SP-08	Saturday, March 15, 2008	3:00 PM	Undergraduate Residence Halls Close for Spring Break	HSG	
664	AC	SP-08	Saturday, March 15, 2008	1:00 PM	Begin Spring Vacation		
665	OFMS	FL-08	Sunday, March 16, 2008		Special Student Population Email (CHP, Discovery, James Scholar, Unit One)	RGST	RGST
666	OFMS	SU-08	Sunday, March 16, 2008		Special Student Population Email (CHP, Discovery, James Scholar, Unit One)	RGST	RGST
667	OFMS	SP-08	Monday, March 17, 2008		FMS begins scheduling final exams	FNEX	FNEX
668	OFMS	SP-09	Friday, March 21, 2008		OAR & FMS setup term controls	CSCH	
669	HSG	SP-08	Sunday, March 23, 2008	12:00 PM	Undergraduate Residence Halls open at noon	HSG	
670	AC	SP-08	Sunday, March 23, 2008		End Spring vacation		
671	ADM	FL-08	Monday, March 24, 2008	8:00 AM	Begin Transfer Deans' Reviews	ADM	
672	OFMS	FL-08	Monday, March 24, 2008		Incorrect Discovery Section Setup Report (requested by Provost; we assist with data clean-up)	DATA	DATA
673	OFMS	FL-08	Monday, March 24, 2008		Non-repeatable with Additional Schedule Types report	RGST	RGST
674	SAR	SP-08	Monday, March 24, 2008	4:00 PM	SAR/GAR due date	OSAC	STDS
675	AC	SP-08	Monday, March 24, 2008	7:00 AM	Instruction resumes after Spring Break		
676	AC	SP-08	Monday, March 24, 2008	7:00 AM	Begin tenth week of classes		
677	OFMS	SU-08	Monday, March 24, 2008		Incorrect Discovery Section Setup Report (requested by Provost; we assist with data clean-up)	DATA	DATA
678	OFMS	SU-08	Monday, March 24, 2008		Non-repeatable with Additional Schedule Types report	RGST	RGST
679	OFMS	SP-08	Tuesday, March 25, 2008		FMS posts final exam schedule to FMS website	FNEX	FNEX
680	HSG	FL-08	Thursday, March 27, 2008		Begin student attribute feeder	HSG	
681	SAR	SP-08	Thursday, March 27, 2008	5:00 PM	Deadline for end of month processing	OSAC	
682	SOT	FL-08	Friday, March 28, 2008		Verify web registration is enabled (SOATERM)	OARREG	
683	REG	SP-08	Friday, March 28, 2008	5:00 PM	Deadline for 40% Refund	STDS	
684	SOT	SU-08	Friday, March 28, 2008		Verify web registration is enabled (SOATERM)	OARREG	
685	OFMS	SP-08	Sunday, March 30, 2008		Post to web First Quarter Report of Course Changes	CTLG	CTLG
686	SOT	FL-08	Monday, March 31, 2008		Begin priority registration	OARREG	
687	SAR	SP-08	Monday, March 31, 2008	12:00 PM	View account information on line	OSAC	STDS
688	AC	SP-08	Monday, March 31, 2008	7:00 AM	Begin eleventh week of classes		
689	SOT	SU-08	Monday, March 31, 2008		Begin priority registration	OARREG	
690	DEG	SU-08	Monday, March 31, 2008		Web PDL Entry Begins - Web for Students (AUGUST)	AIT5	STUDENT

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691	OFMS	SU-08	Monday, March 31, 2008		Banner opens for Registration	CSCH	FYI
692	REG	SP-08	Friday, April 04, 2008	5:02 PM	Deadline for GRAD sts to add name to May graduation list	STDS	GRAD
693	REG	SP-08	Friday, April 04, 2008	11:00 PM	Deadline for GRAD sts to add a second-half-session course	STDS	GRAD
694	OFMS	SU-08	Friday, April 04, 2008		Class Schedule - Department final course changes due before student assessments at 5:00 p.m.	CSCH	CSCH
695	DEG	FL-08	Saturday, April 05, 2008		Web PDL Entry Begins - Web for Students (OCTOBER, DECEMBER)	AIT5	STUDENT
696	DEG	SP-08	Monday, April 07, 2008		Second Pending Degree List to graduate departments	OARSAGGS	DEPT
697	AC	SP-08	Monday, April 07, 2008	7:00 AM	Begin twelfth week of classes		
698	OFMS	SU-08	Wednesday, April 09, 2008		Zero Section with Enrollment - begin running report	RGST	RGST
699	OFMS	SU-08	Wednesday, April 09, 2008		Zero Section with Enrollment - begin running report	RGST	RGST
700	OFMS	SU-08	Wednesday, April 09, 2008		Zero Section with Enrollment - begin running report	RGST	RGST
701	AC	SP-08	Thursday, April 10, 2008	11:00 PM	Deadline for UG sts to drop a second-half-session course w/o acad. penalty	STDS	COLL
702	REG	SP-08	Friday, April 11, 2008	5:00 PM	Deadline for GRAD sts to take final exam for doctoral deg in May	STDS	GRAD
703	REG	SP-08	Friday, April 11, 2008	11:00 PM	Deadline for GRAD sts to withdraw without a grade of "W"	STDS	GRAD
704	REG	SP-08	Friday, April 11, 2008	11:00 PM	Deadline for GRAD sts to take CR/NC option in a semester course	STDS	GRAD
705	REG	SP-08	Friday, April 11, 2008	11:00 PM	Deadline for GRAD sts to drop a semester course	STDS	GRAD
706	AC	SP-08	Friday, April 11, 2008	4:45 PM	CR/NC option deadline for UG sts. in a second-half-session	STDS	COLL
707	OFMS	SP-08	Sunday, April 13, 2008		Request Class schedule extract for initial copy	SYSC	SYSC
708	OFMS	SP-08	Monday, April 14, 2008		Mixed Grade Mode Mismatch Report (ran by OAR; we assist with data clean-up)	DATA	DATA
709	AC	SP-08	Monday, April 14, 2008	7:00 AM	Begin thirteenth week of classes		
710	SNPSHT	FL-08	Friday, April 18, 2008		Last day of early registration	DS	
711	SNPSHT	SU-08	Friday, April 18, 2008		Last day of early registration	DS	
712	EOT	SP-08	Monday, April 21, 2008		Send email to faculty to verify roster accuracy and, if necessary, instruct student to correct registration errors (late adds or drops)	OARREC	
713	EOT	SP-08	Monday, April 21, 2008		Send email to colleges to verify grade mode, credit hours, honors learning agreements, etc.	OARREC	
714	OFMS	SP-08	Monday, April 21, 2008		FMS sends email to remind OAR to run Grade Mode and Gradable Error reports	DATA	DATA
715	OFMS	SP-08	Monday, April 21, 2008		Mixed Grade Mode Mismatch Report (ran by OAR; we assist with data clean-up)	DATA	DATA
716	OFMS	SP-08	Monday, April 21, 2008		Sections without Instructors report - posted to FMS website	DATA	DATA
717	SAR	SP-08	Tuesday, April 22, 2008	4:00 PM	SAR/GAR due date	OSAC	STDS
718	OFMS	SU-08	Tuesday, April 22, 2008		Enrollment vs Room Capacity - begin running report	RGST	RGST
719	EOT	SP-08	Friday, April 25, 2008		Study Abroad and Thesis 599 sections are populated in batch with DFR grades and rolled history	OARREG	
720	EOT	SP-08	Friday, April 25, 2008		Run Class Roster process to generate alphabetized rosters for grade input - For Parts of Term 1, B, XM, LF and EMB courses	OARREG	
721	REG	SP-08	Friday, April 25, 2008	5:00 PM	Deadline for GRAD sts to deposit May master's degree theses	STDS	GRAD
722	REG	SP-08	Friday, April 25, 2008	11:00 PM	Deadline for GRAD sts to take CR/NC option in a second-half-session course	STDS	GRAD
723	REG	SP-08	Friday, April 25, 2008	11:00 PM	Deadline for GRAD sts to drop a second-half-session course	STDS	GRAD
724	DEG	SP-08	Friday, April 25, 2008		Second Pending Degree List due from graduate departments	DEPT	OARSAGGS
725	EOT	SP-08	Friday, April 25, 2008		Remove SSBFSEC rows that are created with the Term Roll Update process	OARREC	
726	DEG	SP-08	Friday, April 25, 2008		Deadline to add Graduate Students to Pending Degree List	GRADDEPT	OARSAGGS
727	OFMS	SP-09	Friday, April 25, 2008		Class Schedule initial copy to Departments	CSCH	
728	OFMS	SU-08	Friday, April 25, 2008		FMS emails departments of Assessment Deadlines affecting student schedules	CSCH	CSCH
729	SAR	SP-08	Sunday, April 27, 2008	5:00 PM	Deadline for end of month processing	OSAC	
730	EOT	SP-08	Monday, April 28, 2008		Send email to faculty about grading deadlines	OARREC	
731	EOT	SP-08	Monday, April 28, 2008		Send email to faculty about grading students with HCLA's	OARREC	
732	EOT	SP-08	Monday, April 28, 2008		Check Faculty Web - Final Grades - Parts of Term 1, B, XM, LF and EMB to enable faculty to enter grades	OARREC	
733	EOT	SP-08	Monday, April 28, 2008		Check "Display Final Grade" option on SSAWSEC for Open Learning Sections to enable faculty to enter grades for those sections.	OARREC	
734	EOT	SP-08	Monday, April 28, 2008		Batch grade interface (run daily beginning when grading is turned on – until day before grade deadline)	OARREC	

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735	EOT	SP-08	Monday, April 28, 2008		SREG Missing Grades Report - Parts of Term 1, A, B, XM, LF and EMB courses (run daily beginning when grading is turned on – until grade deadline)	OARREC	
736	AC	SP-08	Monday, April 28, 2008	5:00 PM	Last day of instruction - LAW	LAW	STDS
737	AC	SP-08	Monday, April 28, 2008	7:00 AM	Begin fifteenth week of classes		
738	DEG	SP-08	Monday, April 28, 2008		Send verification email to students concerning acad rec, name and address	OARSAGGS	STUDENT
739	SOT	SU-08	Monday, April 28, 2008		Begin data clean-up for 10-day and Clearing House	OARREG	
740	SOT	SU-08	Monday, April 28, 2008		Begin running UGTP Process	OARREG	
741	OFMS	SU-08	Monday, April 28, 2008		Discovery Enrollment Report - begin data clean-up, report run by Provost's Office	DATA	DATA
742	SAR	SP-08	Tuesday, April 29, 2008	12:00 PM	View account information on line	OSAC	STDS
743	AC	SP-08	Tuesday, April 29, 2008	7:00 AM	Read day - no classes - no exams LAW	LAW	
744	AC	SP-08	Wednesday, April 30, 2008	7:00 AM	Begin final examinations - LAW	LAW	STDS
745	AC	SP-08	Wednesday, April 30, 2008	10:00 PM	Last day of instruction - SPRING		
746	ADM	FL-08	Thursday, May 01, 2008	5:00 PM	Last day for freshmen to accept admission offer.	ADM	
747	REG	SP-08	Thursday, May 01, 2008	5:00 PM	Deadline for GRAD sts to remove an "I" grade to prevent "F" by rule	STDS	GRAD
748	AC	SP-08	Thursday, May 01, 2008	7:00 AM	Read day - no classes - no exams		
749	OFMS	SP-08	Thursday, May 01, 2008		Course and Section Title Compare Report - posted to FMS website and archived (printed copy put in binder)	DATA	DATA
750	REG	SP-08	Friday, May 02, 2008	5:00 PM	Deadline for GRAD sts to deposit May doctoral degree theses	STDS	GRAD
751	AC	SP-08	Friday, May 02, 2008	8:00 AM	Begin final examinations		
752	OFMS	SP-08	Friday, May 02, 2008		First Day of Finals	CSCH	FYI
753	SOT	SU-08	Saturday, May 03, 2008		Begin Batch Fee Assessment (SFRFASC) (Full)	OARREG	
754	SOT	SP-08	Sunday, May 04, 2008		Remove E-Term Records	OARREG	
755	SOT	SP-08	Sunday, May 04, 2008		Time Status Calculation (Update)	OARREG	
756	SOT	SP-08	Sunday, May 04, 2008		Populate Expected Graduation Date & Term	OARREG	
757	SOT	SP-08	Sunday, May 04, 2008		Clearinghouse Report (Audit)	OARREG	
758	SOT	SU-08	Sunday, May 04, 2008		Time Status Calculation (Audit)	OARREG	
759	SOT	SU-08	Sunday, May 04, 2008		Begin Batch Fee Assessment (SFRFASC) (Collector)	OARREG	
760	OFMS	FL-08	Monday, May 05, 2008		FMS assigns Intensive English Institute rooms	CSCH	CSCH
761	DEG	SP-08	Monday, May 05, 2008		Final Pending Degree List to graduate departments	OARSAGGS	DEPT
762	DEG	SP-08	Monday, May 05, 2008		Deadline for Graduate students to submit Request for Degree Certification Letter	STUDENT	OARSAGGS
763	SOT	SU-08	Monday, May 05, 2008		Update SOATERM to allow online assessment	OARREG	
764	ID	SU-08	Monday, May 05, 2008	8:00 AM	Summer student ID valid	ID	STDS
765	EOT	SP-08	Wednesday, May 07, 2008		Run SHRROLL in audit mode, report errors only	OARREC	
766	DARwin	SU-08	Thursday, May 08, 2008	8:30 AM	Degree list shortage jobs for ACES, ALS, AVI, CBA, COMM, EDU, FAA, LAS (S1)	AITS	COLL
767	AC	SP-08	Friday, May 09, 2008	5:00 PM	End final examinations - LAW	LAW	STDS
768	AC	SP-08	Friday, May 09, 2008	10:00 PM	End final examinations		STDS
769	OFMS	SP-08	Friday, May 09, 2008		Disable term in Astra	SYSC	SYSC
770	OFMS	SP-08	Friday, May 09, 2008		Download Room Chart Report	FYI	CSCH
771	OFMS	SP-08	Friday, May 09, 2008		Last Day of Finals	CSCH	FYI
772	REG	SU-08	Friday, May 09, 2008	5:00 PM	Deadline for 100% Refund (S1)	STDS	
773	REG	SU-08	Friday, May 09, 2008	5:00 PM	Deadline for 100% Refund (SF)	STDS	
774	HSG	SP-08	Saturday, May 10, 2008	12:00 PM	Halls close at 12pm unless participating in Commencement	HSG	
775	HSG	SP-08	Sunday, May 11, 2008	7:00 PM	Halls close at 7pm	HSG	
776	AC	SP-08	Sunday, May 11, 2008	10:00 AM	Commencement exercises		
777	SOT	SP-08	Monday, May 12, 2008		Remove E-Term Records	OARREG	
778	SOT	SP-08	Monday, May 12, 2008		Time Status Calculation (Update)	OARREG	
779	SOT	SP-08	Monday, May 12, 2008		Populate Expected Graduation Date & Term	OARREG	
780	SOT	SP-08	Monday, May 12, 2008		Clearinghouse Extract (Update)	OARREG	
781	AC	SU-08	Monday, May 12, 2008	7:00 AM	Begin instruction on campus - First day of classes (S1 and SF)		
782	OFMS	SU-08	Monday, May 12, 2008		First Day of Instruction	CSCH	FYI
783	EOT	SP-08	Tuesday, May 13, 2008		Run SHRROLL in audit mode, report errors only	OARREC	

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784	EOT	SP-08	Wednesday, May 14, 2008		Run report of students registered in the current grading term whose most recent academic history is in an Academic Year term. (Null ASTD values must be updated before SHRASTD runs)	OARREC	
785	OFMS	AY-08	Thursday, May 15, 2008		Request Class Schedule Term Roll in AUDIT - BNR_SCSD1_TERMROLL_AUD_CHN	SYSC	SYSC
786	OFMS	FL-08	Thursday, May 15, 2008		Courses Approved for S/U Grading Only - report posted on web	DATA	DATA
787	OFMS	FL-08	Thursday, May 15, 2008		Zero Section with Enrollment - begin running report	RGST	RGST
788	OFMS	SP-08	Thursday, May 15, 2008		Request Archive of Class Schedule and Catalog Data on web	SYSC	SYSC
789	DEG	SU-08	Thursday, May 15, 2008		First PDL batch degree load - Audit Mode (S1)	OARSAGGS	AITS
790	OFMS	SU-08	Thursday, May 15, 2008		Courses Approved for S/U Grading Only - report posted on web	DATA	DATA
791	OFMS	AY-08	Friday, May 16, 2008		Request Class Schedule Term Roll in UPDATE - BNR_SCSD1_TERMROLL_UPD_CHN for Academic Year Term (AO)	SYSC	SYSC
792	OFMS	AY-08	Friday, May 16, 2008		Review output of Term Roll Audit - Academic Year Term (AO)	SYSC	SYSC
793	EOT	SP-08	Friday, May 16, 2008	12:01 PM	Shut off web entry of grades after deadline at 12:01 PM	OARREC	
794	EOT	SP-08	Friday, May 16, 2008	12:00 PM	Final deadline for submitting all grades via Web Self-Service at 12:00 NOON	OARREC	
795	EOT	SP-08	Friday, May 16, 2008		Prepare NR file (afternoon)	OARREC	
796	EOT	SP-08	Friday, May 16, 2008		Run Grade interface – to apply NR grades to SFRSTCR records (afternoon)	OARREC	
797	EOT	SP-08	Friday, May 16, 2008		Run final grade roll (SHRROLL) – update mode, report errors only	OARREC	
798	EOT	SP-08	Friday, May 16, 2008		Run GPA calculation after the final grade roll is finished	OARREC	
799	EOT	SP-08	Friday, May 16, 2008		Run SHRASTD academic standing in audit mode and view output on Reports	OARREC	
800	EOT	SP-08	Friday, May 16, 2008		Run grade mailer process (SHRGRDE)	OARREC	
801	EOT	SP-08	Friday, May 16, 2008		Run SHRASTD academic standing in update mode and view output on Reports	OARREC	
802	EOT	SP-08	Friday, May 16, 2008		Run Final Graded Roster for Colleges & Departments to have documentation for all grades that were entered (SFRSLST) (SR1RSTG01S)	OARREC	
803	EOT	SP-08	Friday, May 16, 2008		Run the Deferred, Incomplete, Administrative Grades Report (SH1DINR01B)	OARREC	
804	ID	SP-08	Friday, May 16, 2008	5:00 PM	Spring student ID no longer valid	ID	STDS
805	EOT	SP-08	Friday, May 16, 2008		Run SHRROLL in audit mode, report errors only (morning)	OARREC	
806	DEG	SP-08	Friday, May 16, 2008		Final Pending Degree List due from graduate departments	OARSAGGS	DEPT
807	REG	SU-08	Friday, May 16, 2008	5:00 PM	Deadline for 80% Refund (S1)	STDS	
808	REG	SU-08	Friday, May 16, 2008	11:00 PM	Deadline for GRAD sts to add a semester course (S1)	STDS	GRAD
809	AC	SU-08	Friday, May 16, 2008	5:00 PM	Deadline for tuition & fees refund if reducing range - REFUND BACK DATE (S1)	STDS	
810	AC	SU-08	Friday, May 16, 2008	11:00 PM	Deadline for UG sts to add a four-week course (S1)	STDS	COLL
811	EOT	SP-08	Saturday, May 17, 2008		Turn on 'display final grade' on SOATERM to display grades on the web.	OARREC	
812	EOT	SP-08	Saturday, May 17, 2008		Students can view final grades from the Web	OARREC	
813	SNPSHT	SP-08	Saturday, May 17, 2008		After Grade Roll	DS	
814	DEG	SU-08	Sunday, May 18, 2008		First PDL batch degree update to Banner (S1)	OARSAGGS	DEPT
815	EOT	SP-08	Monday, May 19, 2008		Run Grade Change Report (SH1GDCH01B)	OARREC	
816	EOT	SP-08	Monday, May 19, 2008		Begin academic standing reviews by colleges. Initial review, make changes to end of term academic standing assignment, enter AS overrides, follow-up reviews, etc.	OARREC	
817	AC	SU-08	Monday, May 19, 2008	7:00 AM	Begin second week of classes (S1 and SF)		
818	SAR	SP-08	Thursday, May 22, 2008	4:00 PM	SAR/GAR due date	SAR	STDS
819	OFMS	SU-08	Thursday, May 22, 2008		Create Astra of 10th day information new scenario file	SYSC	SYSC
820	EOT	SP-08	Friday, May 23, 2008		Run SHRASTD dean's list in audit mode and view output on Reports	OARREC	
821	REG	SU-08	Friday, May 23, 2008	5:00 PM	Deadline for 60% Refund (S1)	STDS	
822	REG	SU-08	Friday, May 23, 2008	5:00 PM	Deadline for 90% Refund (SF)	STDS	
823	AC	SU-08	Friday, May 23, 2008	4:45 PM	CR/NC option deadline for UG sts. in a S1 four week course (S1)	STDS	COLL
824	AC	SU-08	Friday, May 23, 2008	11:00 PM	Deadline for UG sts to withdraw without a grade of "W" (S1)	STDS	COLL
825	AC	SU-08	Friday, May 23, 2008	11:00 PM	Deadline for UG sts to drop a four-week course w/o acad. penalty (S1)	STDS	COLL
826	SOT	FL-08	Saturday, May 24, 2008		Verify rules are correct for updating student type.	OARDM	
827	AC	SU-08	Monday, May 26, 2008	7:00 AM	Memorial Day (all-campus holiday) (S1)		
828	AC	SU-08	Monday, May 26, 2008	7:00 AM	Begin third week of classes		
829	OFMS	SU-08	Monday, May 26, 2008		FMS notifies F & S of large room schedules for HVAC	CSCH	CSCH

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830	TOS	SP-08	Tuesday, May 27, 2008	5:00 PM	Create transcripts on hold for grades	OARREG	
831	EOT	SP-08	Tuesday, May 27, 2008		Run SHRASTD dean's list in update mode and view output on Reports	OARREC	
832	AC	SU-08	Tuesday, May 27, 2008	7:00 AM	Begin instruction on campus - LAW summer session	LAW	
833	SAR	SP-08	Wednesday, May 28, 2008	5:00 PM	Deadline for end of month processing	OSAC	
834	EOT	SP-08	Thursday, May 29, 2008		Run the Student Type Update process in audit mode (SHRTYPE)	OARREC	
835	OFMS	FL-08	Friday, May 30, 2008		Begin processing events	EVNT	EVNT
836	EOT	SP-08	Friday, May 30, 2008		Scan Audit Report for errors (SHRTYPE)	OARREG	
837	REG	SU-08	Friday, May 30, 2008	5:00 PM	Deadline for 40% Refund (S1)	STDS	
838	REG	SU-08	Friday, May 30, 2008	5:00 PM	Deadline for 80% Refund (SF)	STDS	
839	REG	SU-08	Friday, May 30, 2008	11:00 PM	Deadline for GRAD sts to withdraw without a grade of "W" (S1)	STDS	GRAD
840	REG	SU-08	Friday, May 30, 2008	11:00 PM	Deadline for GRAD sts to drop a four-weeks course (S1)	STDS	GRAD
841	REG	SU-08	Friday, May 30, 2008	11:00 PM	Deadline for GRAD sts to take CR/NC option in a four-week course (S1)	STDS	GRAD
842	AC	FL-08	Sunday, June 01, 2008	7:00 AM	Begin "Get Ready for Illinois" (Summer Orientation Program for new students) Check Faculty Web - Final Grades - Parts of Term S1 to enable faculty to enter grades (S1)		
843	EOT	SU-08	Monday, June 02, 2008			OARREC	
844	SAR	SU-08	Tuesday, June 03, 2008	12:00 PM	View account information on line	OSAC	STDS
845	DARwin	SU-08	Tuesday, June 03, 2008	8:30 AM	Degree list shortage jobs for ACES, ALS, AVI, CBA, COMM, EDU, FAA, LAS	AITS	COLL
846	EOT	SP-08	Wednesday, June 04, 2008		Run the Student Type Update process in update mode to automatically update the student type on the general student record (SHRTYPE)	OARREC	
847	HSG	FL-08	Thursday, June 05, 2008		Begin weekly Housing (RH) address feeders	HSG	
848	DEG	SP-08	Thursday, June 05, 2008		Second PDL batch degree load - Audit Mode	OARSAGGS	AITS
849	DEG	SP-08	Friday, June 06, 2008		Second PDL batch degree update to Banner	OARSAGGS	AITS
850	REG	SU-08	Friday, June 06, 2008	5:00 PM	Deadline for 100% Refund (S2)	STDS	
851	REG	SU-08	Friday, June 06, 2008	5:00 PM	Deadline for 70% Refund (SF)	STDS	
852	AC	SU-08	Friday, June 06, 2008	5:00 PM	Last day of instruction - Summer S1 (4 week) (S1)		
853	AC	SU-08	Saturday, June 07, 2008	5:30 PM	End final examinations - Summer S1 (4 week) (S1)		STDS
854	SNPSHT	SU-08	Sunday, June 08, 2008		Day before first day of class (S2)	DS	
855	AC	SU-08	Monday, June 09, 2008	7:00 AM	Begin instruction on campus - First day of classes S2, S2A (S2)		
856	DEG	SP-08	Thursday, June 12, 2008		Final PDL batch degree load to Banner - Audit Mode	OARSAGGS	AITS
857	DEG	SP-08	Friday, June 13, 2008		Final PDL batch degree load to Banner - Update Mode	OARSAGGS	AITS
858	SOT	SU-08	Friday, June 13, 2008		Cohort Load Process (S2)	OARREG	
859	REG	SU-08	Friday, June 13, 2008	5:00 PM	Deadline for 90% Refund (S2)	STDS	
860	REG	SU-08	Friday, June 13, 2008	5:00 PM	Deadline for 60% Refund (SF)	STDS	
861	REG	SU-08	Friday, June 13, 2008	11:00 PM	Deadline for GRAD sts to add a first-half-session course (S2)	STDS	GRAD
862	AC	SU-08	Friday, June 13, 2008	11:00 PM	Deadline for UG sts to add a first-half-session course (S2)	STDS	COLL
863	DEG	SP-08	Saturday, June 14, 2008		Deadline to enter data in Pending Degree List (PDL)	COLL	AITS
864	SOT	SU-08	Sunday, June 15, 2008		Time Status Calculation (Update)	OARREG	
865	SOT	SU-08	Sunday, June 15, 2008		Populate Expected Graduation Date & Term	OARREG	
866	SOT	SU-08	Sunday, June 15, 2008		Clearinghouse Report (Audit)	OARREG	
867	SOT	SU-08	Sunday, June 15, 2008		Remove E-Term Records	OARREG	
868	DEG	SP-08	Monday, June 16, 2008		Final degree list available on View Direct	AITS	COLL
869	DEG	SP-08	Monday, June 16, 2008		Final degree list available to Office of Publication	AITS	PUB
870	AC	SU-08	Monday, June 16, 2008	7:00 AM	Begin second week of classes (S2)		
871	SNPSHT	SU-08	Tuesday, June 17, 2008		Last day to add classes/10th day of class (census) (S2)	DS	
872	AC	SU-08	Tuesday, June 17, 2008	5:00 PM	Deadline for tuition & fees refund if reducing range - REFUND BACK DATE (S2)	STDS	
873	AC	SU-08	Tuesday, June 17, 2008	11:00 PM	Deadline for UG sts to add an eight-weeks course (S2)	STDS	AITS
874	TOS	SP-08	Wednesday, June 18, 2008	5:01 PM	Create transcripts on hold for MAY degrees	OARREG	
875	SOT	SU-08	Wednesday, June 18, 2008		Update SOATERM to allow online time status calculation (S2)	OARREG	
876	SOT	SU-08	Thursday, June 19, 2008		Time Status Calculation (Update)	OARREG	
877	SOT	SU-08	Thursday, June 19, 2008		Populate Expected Graduation Date & Term	OARREG	
878	SOT	SU-08	Thursday, June 19, 2008		Clearinghouse Extract (Update)	OARREG	
879	SOT	SU-08	Thursday, June 19, 2008		Remove E-Term Records	OARREG	

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876	DEG	SP-08	Thursday, June 19, 2008		Prepare diploma order	OARSAGGS	
877	REG	SU-08	Friday, June 20, 2008	5:00 PM	Deadline for 80% Refund (S2)	STDS	
878	REG	SU-08	Friday, June 20, 2008	5:00 PM	Deadline for 50% Refund (SF)	STDS	
879	REG	SU-08	Friday, June 20, 2008	11:00 PM	Deadline for GRAD sts to add a semester course (S2)	STDS	GRAD
880	AC	SU-08	Friday, June 20, 2008	4:45 PM	CR/NC option deadline for UG sts. in a first-half-session course (S2)	STDS	COLL
881	AC	SU-08	Friday, June 20, 2008	11:00 PM	Deadline for UG sts to drop a first-half-session course w/o acad. Penalty (S2)	STDS	COLL
882	OFMS	SU-08	Friday, June 20, 2008		Class Schedule - priority in classrooms ends	CSCH	CSCH
883	OFMS	SU-08	Friday, June 20, 2008		FMS checks list of Pending sections for purpose of releasing rooms	CSCH	CSCH
884	OFMS	SU-08	Saturday, June 21, 2008		Events - priority in classrooms begins	CSCH	EVNT
885	SOT	FL-08	Monday, June 23, 2008		Verify Current Dean's List requirements by college	OARREC	
886	SAR	SU-08	Monday, June 23, 2008	4:00 PM	SAR/GAR due date (S2)	SAR	STDS
887	AC	SU-08	Monday, June 23, 2008	7:00 AM	Reading day - no classes - no exams LAW	LAW	
888	AC	SU-08	Monday, June 23, 2008	7:00 AM	Begin third week of classes (S2)		
889	OFMS	SU-08	Monday, June 23, 2008		FMS notifies departments to submit request for final exams	FNEX	FNEX
890	DEG	SU-08	Monday, June 23, 2008		Web PDL Entry Ends - Web for Students (AUGUST) (S2)	AITS	STUDENT
891	DEG	SU-08	Monday, June 23, 2008		First Pending Degree List to graduate departments	OARSAGGS	DEPT
892	AC	SU-08	Tuesday, June 24, 2008	7:00 AM	Begin final examinations - LAW	LAW	STDS
893	OFMS	SU-08	Tuesday, June 24, 2008		Sections without Instructors report - posted to FMS website	DATA	DATA
894	OFMS	SU-08	Wednesday, June 25, 2008		Grade Mode Mismatch Section vs Student Registration report	DATA	DATA
895	AC	SU-08	Thursday, June 26, 2008	5:00 PM	End final examinations - LAW	LAW	STDS
896	SAR	SU-08	Friday, June 27, 2008	5:00 PM	Deadline for end of month processing	OSAC	
897	EOT	SU-08	Friday, June 27, 2008		Check Faculty Web - Final Grades - Part of Term S2A to enable faculty to enter grades (S2)	OARREC	
898	REG	SU-08	Friday, June 27, 2008	5:00 PM	Deadline for 70% Refund (S2)	STDS	
899	REG	SU-08	Friday, June 27, 2008	11:00 PM	Deadline for GRAD sts to take CR/NC option in a first-half-session course (S2)	STDS	GRAD
900	REG	SU-08	Friday, June 27, 2008	11:00 PM	Deadline for GRAD sts to drop a first-half-session course (S2)	STDS	GRAD
901	OFMS	SU-08	Sunday, June 29, 2008		Post to web Second Quarter Report of Course Changes	CTLG	CTLG
902	AC	SU-08	Monday, June 30, 2008	7:00 AM	Begin eighth week of classes (SF)		
903	AC	SU-08	Monday, June 30, 2008	7:00 AM	Begin fourth week of classes (S2)		
904	SAR	SU-08	Thursday, July 03, 2008	12:00 PM	View account information on line (S2)	OSAC	STDS
905	AC	SU-08	Thursday, July 03, 2008	12:00 PM	Last day of instruction - Summer Session S2, S2B, 1, SF, SGR (S2)		
906	AC	SU-08	Friday, July 04, 2008	7:00 AM	Independence Day (S2)		
907	DARwin	SU-08	Monday, July 07, 2008	8:30 AM	Degree list shortage jobs for ACES, ALS, AVI, COMM, FAA, LAS (S2)	AITS	COLL
908	AC	SU-08	Monday, July 07, 2008		Degree conferral date (S2)		
909	AC	SU-08	Monday, July 07, 2008	7:00 AM	Begin fifth week of classes (S2)		
910	AC	SU-08	Monday, July 07, 2008	7:00 AM	Begin second-half-session course - MID-TERM (S2B)		
911	REG	SU-08	Monday, July 07, 2008	5:00 PM	Deadline for 50% Refund (S2)	STDS	
912	REG	SU-08	Monday, July 07, 2008	5:00 PM	Deadline for 40% Refund (SF)	STDS	
913	AC	SU-08	Monday, July 07, 2008	4:45 PM	CR/NC option deadline for UG sts. in a semester course (S2)	STDS	COLL
914	AC	SU-08	Monday, July 07, 2008	11:00 PM	Deadline for UG sts to withdraw without a grade of "W" (S2)	STDS	COLL
915	AC	SU-08	Monday, July 07, 2008	11:00 PM	Deadline for UG sts to drop an eight-weeks course w/o acad. penalty (S2)	STDS	COLL
916	OFMS	SU-08	Monday, July 07, 2008		Final exam requests due from departments	FNEX	FNEX
917	REG	SU-08	Monday, July 07, 2008	5:02 PM	Deadline for GRAD sts to add name to August graduation list (S2)	STDS	GRAD
918	SNPSHT	SU-08	Monday, July 07, 2008		Last day to drop classes (S2)	DS	
919	OFMS	SU-08	Monday, July 07, 2008		FMS begins scheduling final exams	FNEX	FNEX
920	DEG	SU-08	Tuesday, July 08, 2008		First Pending Degree List due from graduate departments	DEPT	OAR
921	DEG	SU-08	Tuesday, July 08, 2008		Deadline to add Graduate students to Pending Degree list	GRADDEPT	OARSAGGS
922	SNPSHT	SP-08	Friday, July 11, 2008		Final grade (first Friday 42 days after Academic Standing Processing)	DS	
923	REG	SU-08	Friday, July 11, 2008	5:00 PM	Deadline for 40% Refund (S2)	STDS	
924	AC	SU-08	Friday, July 11, 2008	11:00 PM	Deadline for UG sts to add a second-half-session course (S2)	STDS	COLL
925	AC	FL-08	Monday, July 14, 2008	5:00 PM	End "Get Ready for Illinois" (Summer Orientation Program for new students)		
926	AC	SU-08	Monday, July 14, 2008	7:00 AM	Begin sixth week of classes (S2)		

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927	AC	SU-08	Thursday, July 17, 2008	5:00 PM	Last day of instruction - LAW summer session	LAW	STDS
928	OFMS	SU-08	Thursday, July 17, 2008		Grade Mode Mismatch Section vs Student Registration report	DATA	DATA
929	REG	SU-08	Friday, July 18, 2008	11:00 PM	Deadline for GRAD sts to withdraw without a grade of "W" (S2)	STDS	GRAD
930	REG	SU-08	Friday, July 18, 2008	11:00 PM	Deadline for GRAD sts to drop a semester course (S2)	STDS	GRAD
931	REG	SU-08	Friday, July 18, 2008	11:00 PM	Deadline for GRAD sts to take CR/NC option in a semester course (S2)	STDS	GRAD
932	REG	SU-08	Friday, July 18, 2008	11:00 PM	Deadline for GRAD sts to add a second-half-session course (S2B)	STDS	GRAD
933	AC	SU-08	Friday, July 18, 2008	4:45 PM	CR/NC option deadline for UG sts. in a second-half-session (S2B)	STDS	COLL
934	AC	SU-08	Friday, July 18, 2008	11:00 PM	Deadline for UG sts to drop a second-half-session course w/o acad. Penalty (S2B)	STDS	COLL
935	ADM	FL-08	Monday, July 21, 2008	5:00 PM	Send first warning letter to freshman and transfer accepts with missing final transcripts.	ADM	
936	EOT	SU-08	Monday, July 21, 2008		Begin running Registration clean-up reports in preparation for grade collection (S2)	OARREC	
937	EOT	SU-08	Monday, July 21, 2008		Send email to colleges to verify grade mode, credit hours, honors learning agreements, etc. (S2)	OARREC	
938	AC	SU-08	Monday, July 21, 2008	7:00 AM	Begin seventh week of classes (S2)		
939	AC	SU-08	Monday, July 21, 2008	7:00 AM	Reading day - no classes - no exams LAW--summer session	LAW	
940	OFMS	SU-08	Monday, July 21, 2008		FMS posts final exam schedule to FMS website	FNEX	FNEX
941	SAR	SU-08	Tuesday, July 22, 2008	4:00 PM	SAR/GAR due date (S2)	OSAC	STDS
942	AC	SU-08	Tuesday, July 22, 2008	7:00 AM	Begin final examinations - LAW summer session	LAW	STDS
943	AC	SU-08	Thursday, July 24, 2008	5:00 PM	End final examinations - LAW summer session	LAW	STDS
944	OFMS	SU-08	Thursday, July 24, 2008		Sections without Instructors report - posted to FMS website	DATA	DATA
945	EOT	SU-08	Friday, July 25, 2008		Run Class Roster process to generate alphabetized rosters for grade input - For Parts of Term 1, LF, S2, S2B, SF, XM courses	OARREG	
946	REG	SU-08	Friday, July 25, 2008	5:00 PM	Deadline for GRAD sts to deposit August master's degree theses (S2)	STDS	GRAD
947	REG	SU-08	Friday, July 25, 2008	11:00 PM	Deadline for GRAD sts to drop a second-half-session course (S2B)	STDS	GRAD
948	REG	SU-08	Friday, July 25, 2008	11:00 PM	Deadline for GRAD sts to take CR/NC option in a second-half-session course (S2B)	STDS	GRAD
949	EOT	SU-08	Friday, July 25, 2008		Study Abroad and Thesis 599 sections are populated in batch with DFR grades and tolled into history	OARREC	
950	EOT	SU-08	Friday, July 25, 2008		Remove SSBFSEC rows that are created with the Term Roll Update process	OARREC	
951	ADM	FL-08	Monday, July 28, 2008		Send first warning letter to freshman accepts with missing final transcripts.	ADM	
952	EOT	SU-08	Monday, July 28, 2008		Send email to faculty about grading deadlines (S2)	OARREC	
953	EOT	SU-08	Monday, July 28, 2008		Check Faculty Web - Final Grades - Parts of Term 1, LF, S2, S2B, Sf and XM to enable faculty to enter grades (S2)	OARREC	
954	EOT	SU-08	Monday, July 28, 2008		Check "Display Final Grade" option on SSAWSEC for Open Learning Sections to enable faculty to enter grades for those sections (S2)	OARREC	
955	EOT	SU-08	Monday, July 28, 2008		Batch grade interface (run daily beginning when grading is turned on – until day before grade deadline) (S2)	OARREC	
956	EOT	SU-08	Monday, July 28, 2008		SREG Missing Grades Report - Parts of Term 1, LF, S1, S2, S2A, S2B, SF and XM courses (run daily beginning when grading is turned on – until grade deadline) (S2)	OARREC	
957	AC	SU-08	Monday, July 28, 2008	7:00 AM	Begin eighth week of classes (S2)		
958	DEG	SU-08	Monday, July 28, 2008		Send verification email to students concerning acad rec. name and address (S2)	OARSAGGS	STUDENT
959	DEG	SU-08	Monday, July 28, 2008		Final Pending Degree List to graduate departments (S2)	OARSAGGS	DEPT
960	SAR	SU-08	Tuesday, July 29, 2008	5:00 PM	Deadline for end of month processing (S2)	OSAC	
961	AC	SU-08	Thursday, July 31, 2008	12:00 PM	Last day of instruction - Summer Session (S2, S2B, SF & 1)		
962	AC	SU-08	Thursday, July 31, 2008	1:00 PM	Reading day - no classes - no exams (S2, S2B, SF & 1)		
963	SAR	SU-08	Friday, August 01, 2008	12:00 PM	View account information on line (S2)	OSAC	STDS
964	EOT	SU-08	Friday, August 01, 2008		Run SHRROLL in audit mode, report errors only (S2)	OARREC	
965	AC	SU-08	Friday, August 01, 2008	7:00 AM	Begin final examinations (S2, S2B, SF & 1)		
966	OFMS	SU-08	Friday, August 01, 2008		Course and Section Title Compare Report - posted to FMS website and archived (printed copy put in binder)	DATA	DATA
967	OFMS	SU-08	Friday, August 01, 2008		First Day of Finals	CSCH	FYI
968	AC	SU-08	Saturday, August 02, 2008	5:30 PM	End final examinations (S2, S2B, SF & 1)		STDS

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969	OFMS	SU-08	Saturday, August 02, 2008		Disable term in Astra		SYSC	SYSC
970	OFMS	SU-08	Saturday, August 02, 2008		Download Room Chart Report		FYI	CSCH
971	OFMS	SU-08	Saturday, August 02, 2008		Last Day of Finals		CSCH	FYI
972	SOT	SU-08	Sunday, August 03, 2008		Remove E-Term Records (S2)		OARREG	
973	SOT	SU-08	Sunday, August 03, 2008		Time Status Calculation (Update) (S2)		OARREG	
974	SOT	SU-08	Sunday, August 03, 2008		Populate Expected Graduation Date & Term (S2)		OARREG	
975	SOT	SU-08	Sunday, August 03, 2008		Clearinghouse Report (Audit) (S2)		OARREG	
976	OFMS	FL-08	Monday, August 04, 2008		Enrollment vs Room Capacity - begin running report		RGST	RGST
977	OFMS	FL-08	Monday, August 04, 2008		FMS notifies F & S of large room schedules for HVAC		CSCH	CSCH
978	DEG	FL-08	Monday, August 04, 2008		First Pending Degree List of graduate departments		OARSAGGS	DEPT
979	DEG	SU-08	Monday, August 04, 2008		Deadline for Graduate students to submit Request for Degree Certification Letter		STUDENT	OARSAGGS
980	OFMS	FL-08	Wednesday, August 06, 2008		Discovery Enrollment Report - begin data clean-up, report run by Provost's Office		DATA	DATA
					Run report of students registered in the current grading term whose most recent academic history is in an Academic Year term. (Null ASTD values must be updated before SHRASTD runs) (S2)		OARREC	
981	EOT	SU-08	Wednesday, August 06, 2008		Remove E-Term Records (S2)		OARREG	
982	SOT	SU-08	Thursday, August 07, 2008		Time Status Calculation (Update) (S2)		OARREG	
983	SOT	SU-08	Thursday, August 07, 2008		Populate Expected Graduation Date & Term (S2)		OARREG	
984	SOT	SU-08	Thursday, August 07, 2008		Clearinghouse Extract (Update) (S2)		OARREG	
985	SOT	SU-08	Thursday, August 07, 2008		Final deadline for submitting all grades via Web Self-Service at 12:00 NOON (S2)	12:00 PM	OARREC	
986	EOT	SU-08	Friday, August 08, 2008	12:00 PM	Shut off web entry of grades after deadline at 12:01 PM (S2)	12:01 PM	OARREC	
987	EOT	SU-08	Friday, August 08, 2008	12:01 PM	Prepare NR file (afternoon) (S2)		OARREC	
988	EOT	SU-08	Friday, August 08, 2008		Run Grade interface - to apply NR grades to SFRSTCR records (afternoon) (S2)		OARREC	
989	EOT	SU-08	Friday, August 08, 2008		Run final grade roll (SHRROLL) - update mode, report errors only (S2)		OARREC	
990	EOT	SU-08	Friday, August 08, 2008		Run GPA calculation after the final grade roll is finished (S2)		OARREC	
991	EOT	SU-08	Friday, August 08, 2008		Run SHRASTD academic standing in audit mode and view output on Reports (S2)		OARREC	
992	EOT	SU-08	Friday, August 08, 2008		Run grade mailer process (SHRGRDE) (S2)		OARREC	
993	EOT	SU-08	Friday, August 08, 2008		Run SHRASTD academic standing in update mode and view output on Reports (S2)		OARREC	
994	EOT	SU-08	Friday, August 08, 2008		Run Final Graded Roster for Colleges & Departments to have documentation for all grades that were entered. (SFRSLST) (SR1RSTG01S) (S2)		OARREC	
995	EOT	SU-08	Friday, August 08, 2008		Run the Deferred, Incomplete, Administrative Grades Report (SH1DINR01B) (S2)		OARREC	
996	EOT	SU-08	Friday, August 08, 2008		Run the Student Type Update process in audit mode (SHRTYPE) (S2)		OARREC	
997	EOT	SU-08	Friday, August 08, 2008		Turn on 'display final grade' on SOATERM to display grades on the web (S2)		OARREC	
998	EOT	SU-08	Saturday, August 09, 2008		Students can view final grades from the Web (S2)		OARREC	
999	EOT	SU-08	Saturday, August 09, 2008		Request Archive of Class Schedule and Catalog Data on web		SYSC	SYSC
1000	OFMS	SU-08	Saturday, August 09, 2008		After Grade Roll		DS	
1001	SNPSHT	SU-08	Saturday, August 09, 2008		First PDL batch degree load to Banner - Audit Mode		OARSAGGS	AITS
1002	DEG	SU-08	Sunday, August 10, 2008		Begin data clean-up for 10-day and Clearing House		OARREG	
1003	SOT	FL-08	Monday, August 11, 2008		Update decision rules in Banner for SP09 & FA09		ADM	
1004	ADM	FL-08	Monday, August 11, 2008	5:00 PM	Update letters & reports for the new processing year (Profiles - high school characteristic year)			
1005	ADM	FL-08	Monday, August 11, 2008		AppWorx chains (PGPA calculation, decision assignment, high-school characteristics) must be updated for new processing terms			
1006	ADM	FL-08	Monday, August 11, 2008		Create transcripts on hold for grades S2		OARREG	
1007	TOS	SU-08	Monday, August 11, 2008	5:00 PM	Run Grade Change Report (SH1GDCH01B) (S2)		OARREC	
1008	EOT	SU-08	Monday, August 11, 2008		Begin academic standing reviews by colleges. Initial review, make changes to end of term academic standing assignment, enter AS overrides, follow-up reviews, etc. (S2)		OARREC	
1009	EOT	SU-08	Monday, August 11, 2008		First PDL batch degree load to Banner - Update Mode (S2)		OARSAGGS	AITS
1010	DEG	SU-08	Monday, August 11, 2008		Scan Audit Report for errors (SHRTYPE) (S2)		OARREG	
1011	EOT	SU-08	Tuesday, August 12, 2008					

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1012	EOT	SU-08	Thursday, August 14, 2008		Run the Student Type Update process in update mode to automatically update the student type on the general student record (SHRTYPE) (S2)	OARREC	
1013	DEG	SU-08	Thursday, August 14, 2008		Second PDL batch degree load to Banner - Audit Mode (S2)	OARSAGGS	AITS
1014	SOT	FL-08	Friday, August 15, 2008		Time Status Calculation (Audit)	OARREG	
1015	DEG	SU-08	Friday, August 15, 2008		Second PDL batch degree load to Banner - Update Mode (S2)	OARSAGGS	AITS
1016	SOT	FL-08	Saturday, August 16, 2008		Begin Batch Fee Assessment (SFRFASC) (Full)	OARREG	
1017	SOT	FL-08	Monday, August 18, 2008		Update SOATERM to allow online assessment	OARREG	
1018	ADM	FL-08	Monday, August 18, 2008		Send Hold letter to designated freshman accepts with missing final transcripts		
1019	ADM	FL-08	Monday, August 18, 2008		Send Hold letter to transfer accepts with missing final transcripts		
1020	SOT	FL-08	Wednesday, August 20, 2008		Begin Batch Fee Assessment (SFRFASC) (Collector)	OARREG	
1021	DEG	SU-08	Thursday, August 21, 2008		Final PDL batch degree load to Banner - Audit Mode (S2)	OARSAGGS	AITS
1022	SAR	SU-08	Friday, August 22, 2008	4:00 PM	SAR/GAR due date	SAR	STDS
1023	DEG	SU-08	Friday, August 22, 2008		Final PDL batch degree load to Banner - Update Mode (S2)	OARSAGGS	AITS
1024	AC	FL-08	Saturday, August 23, 2008	7:00 AM	Begin instruction on campus - LAW	LAW	
1025	DEG	SU-08	Saturday, August 23, 2008		Deadline to enter data in Pending Degree List (PDL)	COLL	AITS
1026	SNPSHT	FL-08	Sunday, August 24, 2008		Day before first day of class	DS	
1027	SOT	FL-08	Sunday, August 24, 2008		Remove E-Term Records	OARREG	
1028	SOT	FL-08	Sunday, August 24, 2008		Time Status Calculation (Update)	OARREG	
1029	SOT	FL-08	Sunday, August 24, 2008		Populate Expected Graduation Date & Term	OARREG	
1030	SOT	FL-08	Sunday, August 24, 2008		Clearinghouse Report (Audit)	OARREG	
1031	AC	FL-08	Monday, August 25, 2008	7:00 AM	Begin instruction on campus - First day of classes		
1032	TOS	SU-08	Monday, August 25, 2008	5:00 PM	Create transcripts on hold for AUGUST degrees S2	OARREG	
1033	DEG	SU-08	Monday, August 25, 2008		Final degree list available on View Direct	AITS	COLL
1034	DEG	SU-08	Monday, August 25, 2008		Final degree list available to Office of Publication	AITS	PUB
1035	DEG	SU-08	Wednesday, August 27, 2008		Prepare diploma order	OARSAGGS	
1036	ADM	FL-08	Thursday, August 28, 2008	8:00 AM	Nondegree registration begins.	ADM	
1037	OFMS	FL-09	Friday, August 29, 2008		OAR & FMS setup term controls	CSCH	
1038	SAR	SU-08	Friday, August 29, 2008	5:00 PM	Deadline for end of month processing (S2)	OSAC	
1039	ID	SU-08	Friday, August 29, 2008	5:00 PM	Summer student ID no longer valid	ID	STDS
1040	OFMS	SU-09	Friday, August 29, 2008		OAR & FMS setup term controls	CSCH	